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 - 10.5 Wage hour law requirements and other county personnel provisions update
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MINUTES MARCH 17, 2010

1. Time, Place and Date. The Winnemucca Convention and Visitors Authority met in regular session in full conformity with the law at the Winnemucca Convention Center, West Hall, Winnemucca, Nevada at 10:00 am on Wednesday, March 17, 2010 with Chairman Terry Boyle presiding.

2. Attendance. *Convention and Visitors Authority Board Officials Present:*

Terry Boyle	Chairman and Hotel Representative
Don Stoker	Treasurer and Motel Representative
Dan Cassinelli	County Representative
Rodd William Stowell	Business Representative
Bill Macdonald	Secretary and Counsel
Kendall Swensen	Board Administrator

Convention and Visitors Authority Board Officials Absent:

Patty Herzog	Vice Chairman and City Representative
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Staff Members Present:

Kim Petersen	Director
Shelly Noble	Administrative Clerk

Others Present:

Andrew Hillyer	Winnemucca Volunteer Fire Department
Cam Drake	Winnemucca Volunteer Fire Department
Doris White	Humb Co High School Reunion
Stan Rorex	Winnemucca Methodist Men Fellowship

Lyle Avey

Rocky Mountain Elk Foundation

3. Pledge of Allegiance.**4. Meeting Notice Report.**

Chairman Boyle reported that notice, including meeting agenda, was posted by Shelly Noble by 9:00 am Friday, March 12, 2010 at Humboldt County Library, Court House, Post Office, City Hall and Convention Center West Hall. No persons have requested mailed notice during the past six months.

5. Minutes.

Prior meeting minutes of February 17, 2010 were reviewed. ***Dan Cassinelli made a motion to accept the minutes of the January 20, 2010 meeting. Motion carried, 3-0. Don Stoker abstained since he was not present for this meeting.***

6. Business Impact Determination. After review of the March 17, 2010 agenda, ***Don Stoker made a motion that no proposed agenda item is likely to impose a direct and significant economic burden on a business or directly restrict formation, operation, or expansion of a business. The motion carried unanimously, 4-0.***

7. Claims. The following claims were submitted for payment and approved on March 17, 2010:

CHECK NUMBERS	AMOUNT
15353-15422 Nevada State Bank	\$155,982.40

Dan Cassinelli made a motion to approve all claims as submitted. The motion carried unanimously, 4-0.

8. General Business.

8.1 Doris White, Humboldt County High School Reunion, request for WH facility grant and extension of hours, August 21, 2010

A reunion of all graduates of Humboldt County High School has been planned for August 21. The organizing committee is expecting around 400 people to attend, many from out of town. The committee would like to request a grant for the use of the West Hall and an extension of hours so that they may celebrate until 3 am. ***Don Stoker made a motion approving a \$600 WH facility grant for the Humboldt County High School Reunion on August 21, 2010 and extending the hours of the reunion until 3 am. Motion carried unanimously, 4-0.***

8.2 Winnemucca Volunteer Fire Department, request for EH and WH facility grants, Firemen's Convention, June 23-26, 2010

Andrew Hillyer and Cam Drake are here today to request the use of the East and West Halls for this event. Trainings will be held in the West Hall on Wednesday through Friday. Vendors and a banquet on Saturday will be held in the East Hall. They are expecting approximately 350 people to attend. Mr. Hillyer is also requesting a waiver of catering fees charged by the Convention Center. Members discussed the catering fees and are not willing to waive these fees. They do not waive them for any events. The firemen are going to run their own bar so there will be no fees charged for that. But any food caterers will still be subject to these charges. *Dan Cassinelli made a motion to approve a \$5,600 facility grant for the East and West Halls of the Convention Center for the Firemen's Convention to be held June 23-26, 2010. Winnemucca Volunteer Fire Department will still be responsible for the usual deposit and other customary Convention Center charges. Motion carried unanimously, 4-0.*

8.3 American Red Cross, request for WH facility grant, Real Heroes Banquet, July 24, 2010

As in past years, this organization is requesting the use of the West Hall for this event. There was no one present here today representing the Red Cross, but this board agreed that this was a worthwhile community event and would like to continue supporting it. *Don Stoker made a motion approving a \$600 WH facility grant and a \$150 kitchen grant for the American Red Cross Real Heroes Banquet, July 24, 2010. For the 2010 event only, the cost of linen will also be included in this grant, which is approximately \$140. Motion carried unanimously, 4-0.*

8.4 Chris Freed, West Desert Team Roping Classic, request for WEC facility fees, June 19 & 20, 2010

Mr. Freed was here last month discussing his USTRC event. At that time he also discussed a new event he would like to bring to Winnemucca and the possibility of the WCVA assisting with the rental fees at the Indoor Events Center. In a recent email to Kim, Mr. Freed also requested that the WCVA pay the stall rental fees. The board felt this event has the potential to be successful. *Terry Boyle made a motion approving the payment of \$1,600 in facility fees for the Indoor Events Center at the Winnemucca Events Complex for the West Desert Team Roping Classic, June 19 & 20, 2010. There will be no other fees paid by the WCVA for this event. Motion carried unanimously, 4-0.*

8.5 Darlene Albisu, McDermitt Rodeo Board, request for Small Community Grant funding

No one from the McDermitt Rodeo Board was available to be at today's meeting. This item will be placed on the agenda for the April meeting.

8.6 Stan Rorex, United Methodist Men, request for WH facility grant, Peace Officers Banquet, April 20, 2010

This banquet has been an annual event to show appreciation for local law enforcement that serve the city and county. In the past, they have always paid the facility fees but are now requesting the use of the building for this event. *Dan Cassinelli made a motion approving a \$360 West Hall facility grant and a \$150 kitchen grant for the Winnemucca Methodist Men's Peace Officers Banquet, April 20, 2010. WMM is still responsible for payment of other customary Convention Center charges. Motion carried unanimously, 4-0.*

8.7 Rocky Mountain Elk Foundation, request for WH facility grant, Annual Banquet, March 20, 2010

Lyle Avey is here today representing the Rocky Mountain Elk Foundation. They are having their annual fundraiser this Saturday, March 20, 2010 and would like to request a West Hall facility grant. *Don Stoker made a motion approving a \$600 West Hall facility grant for the Rocky Mountain Elk Foundation's Annual Banquet, March 20, 2010. RMEF is still responsible for payment of other customary Convention Center charges. Motion carried unanimously, 4-0.*

8.8 Donation to City of Winnemucca Special Events Fund

After meeting with representatives from the City regarding the extra costs incurred with the Run-A-Mucca event, Kim suggested that WCVA make a donation to the City and they can decide how best to use those funds during events that occur throughout the year. *Don Stoker made a motion authorizing a \$10,000 voluntary contribution from WCVA to go toward a special events fund with the City of Winnemucca. Motion carried unanimously, 4-0.*

8.9 Accommodation 9-month refund request, Avechuco (\$303)

8.10 Accommodation 9-month refund request, Masset (\$301.50)

8.11 Accommodation 9-month refund request, Clark (\$335)

Henry Avechuco (\$303), Daniel Masset (\$301.50) and Jason Clark (\$335) have submitted receipts and the proper paperwork to receive this room tax rebate. *Terry Boyle made a motion to approve the 9-month*

accommodation tax refunds for Henry Avechuco, Daniel Masset and Jason Clark. Motion carried unanimously, 4-0.

8.12 East Hall repairs & upgrades and possible grants status

Kim has been informed that we are closer to receiving grant money. But now it has now come to our attention that to receive this funding we may have to follow requirements that would make the projects significantly more expensive. One of these is the requirement that parts used in these projects be made in the United States. There are other expensive restrictions as well. We will have to study these and decide if the funding is worth the extra costs and effort.

9. Director's Report.

9.1 Financial reports on WCVA events

The financial report from the Tri-County Fair was included in the board packets for review.

9.2 Electronic sign maintenance agreement

We have received a proposal from Nevada Advertising for a maintenance agreement on the electronic sign. The proposal was for 60 months at a cost of \$245/month. Repair costs on this sign can be significant so board members felt this was a good investment. *Terry Boyle made a motion authorizing Kim to enter into a 60-month maintenance agreement with Nevada Advertising on the electronic sign at a cost of \$245 per month. Our meeting agenda has the time for this item listed as 4:25 pm. Bill will be here at that time in case anyone shows up, since this was our error that was not caught before we posted the meeting agenda. Terry amended his motion to include the original plus a provision that this motion is made assuming that no person appears this afternoon to speak against it. Motion carried unanimously, 4-0.*

10. Secretary & Counsel, Monthly Report.

10.1 Monthly report including compliances

Bill presented his report for March. As mentioned above, the agenda that was posted for this meeting had some erroneous times listed when items would be taken up by this board for consideration. Bill will be here this afternoon in case anyone shows up to address one or more of these items.

10.2 Parking lot rental update

No report.

10.3 Propane care display update

No report.

10.4 Statement of actual revenue & expenditures for past fiscal year
No report.

10.5 Wage hour law requirements and other county personnel provisions update
No report.

10.6 WRRRA status update
No report.

10.7 Review of room tax rules & regulations pamphlet effective July 1, 2010
No report.

10.8 Insurance company workman's comp deductible coverage
No report.

10.9 MHP notice re: pipeliners room tax
Kim will write a letter to local mobile home parks reminding them that they must file a room tax return and pay the applicable room taxes for these transient tenants. These workers should start arriving in mid-June.

11. Board Administrator.

11.1 February financial reports
Room taxes for February held steady compared to last year.

11.2 Tentative WCVA budget approval, FY 2011
Kendall presented the tentative WCVA budget for next year that he and Kim collaborated on. Copies of this budget were presented to board members for their review. There are several large projects included in this budget. A couple of items that Kim included in the budget are re-paving of the fire lane between the East and West Halls of the Convention Center and repair to the parking structure behind the East Hall. ***Don Stoker made a motion approving the 2011 WCVA Tentative Budget as presented as long as no one appears later this afternoon to object or question the allocations. Motion carried unanimously, 4-0.***

12. Other reports.

12.1 Ranch Hand Rodeo and USA Wrestling
Kim reported that this year's Ranch Hand Rodeo was very successful. It's a lot of work, but a great event for the community. The following weekend brought the state finals for USA Youth Wrestling. There were a record number of wrestlers competing this year which meant a larger crowd of

spectators too. The local businesses all seemed busy during both of these events.

12.2 Senior Pro Rodeo Finals

Terry and Kim had a conference call with SPR General Manager John South after last month’s WCVA meeting. Mr. South was informed that future contracts for this event will not include the level of cash funding nor the same amount of room nights as in the past. Terry and Kim will continue to work towards creating a proposal and will inform this board of their progress.

12.3 Buckaroo Hall of Fame

Dan has talked with Kris Stewart about their family items housed in the Buckaroo Hall of Fame. If this display is moved to Oregon they would like their items returned to them. Dan will speak with Carl Hammond about the future of the BHF. Don asked who has control over the display items. As far as we know, this is the BHF Committee that is chaired by Mr. Hammond.

13. Regular Business. Next Meeting. The Board confirmed the next regular meeting date of Wednesday, April 21, 2010, 3:00 pm.

14. Adjourn. Don Stoker made a motion to adjourn this meeting subject to Bill returning at 4:20 pm. If anyone shows up at that time to question or object to action taken at this meeting, there will be a special meeting of the WCVA Board which will take place via telephone conference on Thursday, March 18, 2010 at 12:00 pm to consider these matters. Motion carried unanimously, 4-0. The meeting was adjourned at 11:40 am to the next regular meeting, or to the earlier call of the Chairman or to the call of any three (3) members of the Board on three (3) working days notice.

Respectfully submitted,

Shelly Noble

APPROVED ON _____, 2010

As written _____

As corrected _____

Winnemucca Convention & Visitors Authority Board

TERRY BOYLE
Chairman and
Hotel Representative

ABSENT
PATTY HERZOG
Vice Chairman and City Representative

DON STOKER
Treasurer and Motel Representative

RODD WILLIAM STOWELL
Business Representative

DAN CASSINELLI
County Representative

Attest:

BILL MACDONALD
Board Secretary and Counsel

KENDALL SWENSEN
Board Administrator