

WINNEMUCCA CONVENTION & VISITORS AUTHORITY

Public Meeting Notice: 4 pm, **Tuesday, April 17, 2012**

Notice Posted: by 9:00 am on
April 12, 2012 by Shelly Noble at:
Convention Center West Hall,
City Hall, Post Office, County
Library, Court House

Winnemucca Convention Center

East Hall, Silver State Room

30 West Winnemucca Blvd.
Winnemucca, Nevada 89445

Agenda: *All Times Are Approximate*

1. 4:00 pm Opening.

- a. Call to order, Pledge of allegiance, Roll, Determination of Quorum
- b. Meeting notice report
- c. Business Impact Determination – is any proposed agenda item likely to impose a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon – Action will be taken.
- d. Prior meeting minutes, review & action: March 21, 2012
- e. Claims review & action

2. 4:05 p.m. General Business. Reports, discussion & response to requests:

- a. Matters re: American Red Cross Real Heroes Banquet, September 8, 2012, request for EH facility grant, for possible action
- b. Matters re: Rick Longhurst, Winnemucca Golf Course, request for funding, Winnemucca Spring & Fall Pro-Ams, for possible action
- c. Matters re: Dale Owen, Silver State International Rodeo, discussion on producing events outside contract terms, for possible action
- d. Matters re: Accommodations tax 9-month refund requests, for possible action
Mayberry (\$546), Garrett (\$522.60), Higginbotham (\$97.20), Smirmes (\$482.40)

3. 4:10 pm Staff Session – Staff Reports. Review & discussion:

- a. 4:20 pm Director
 1. Matters re: Financial reports on WCVA events
 2. Matters re: Convention Center facility and dumpster fee adjustments charged to events, for possible action
 3. Matters re: Winnemucca Streetscape Improvement Project, updated cost estimates, for possible action
- b. 4:25 pm Board Secretary & Counsel
 1. Matters re: Chamber of Commerce report, for discussion
 2. Matters re: Update on jockey insurance, for discussion & possible action
 3. Matters re: Update on East Hall carpet, for discussion & possible action
 4. Matters re: Update on parking lot regs, for discussion & possible action
 5. Matters re: Update on East Hall Electronic Marquee and Awning Project, for discussion & possible action
- c. 4:30 pm Board Administrator
 1. Matters re: March Financial Reports
 2. Matters re: Designation of Auditor for two additional years, FY 2013-2015, review contract, discussion and possible action
 3. Matters re: Options to diversify cash investments, for possible action
 - 4.

4. 4:25 pm Other Reports. Review & possible discussion:

- a. Rural Community Project Reports
- b. Chamber of Commerce Reports
- c. Events Complex/Agricultural District #3 Reports and update

5. 4:30 pm Regular Business.

- a. Board members questions
- b. Audience comments, questions or complaints
- c. Other business
- d. Closed personnel meeting, if needed
- e. Public communication
- f. Room Tax liens & delinquencies, possible action
- g. Agenda & date for next meeting : 16 May 2012
- h. Review time sheets
 1. March 5th – March 18th, 2012
 2. March 19th – April 1st, 2012

6. 4:45 pm Adjourn. Adjourn to the call of Chair, or to the call of any 3 members on 3 days notice, or until regular meeting at 4 pm, on Wednesday, May 16, 2012 at the Winnemucca Convention Center.

Notice to Public Concerning Meetings:

1. Any disabled person who requires reasonable assistance or accommodation at the meeting may call 775-623-5071.
2. The Board is expected to discuss and take action on the agenda items marked "for possible action". The action may consist of approval, disapproval, acceptance, rejection, adoption, review, recommendation, authorization, referral to staff or any other appropriate action.
3. Items on the Agenda may be taken out of order, but not before the time listed in the Agenda item.
4. Agenda items may be combined for consideration.
5. An item may be removed from the Agenda.
6. Discussion on an Agenda item may be delayed at any time.
7. Public comments may be restricted as to time, place and manner of the comments, but may not be restricted based upon viewpoint except in order to provide for hearing all points of view.
8. If an agenda item runs too long, it can be continued to later in the meeting, or to a later meeting.
9. A lengthy meeting may be recessed and continued to a time to be set when meeting is recessed; no further posting of notice shall be made so long as the time and date are announced publicly to those present at time of recess.
10. By law, the Board may receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA has jurisdiction or advisory power and to deliberate toward a decision on the matter, or both, and the same does not constitute a meeting of the Board.