

# WINNEMUCCA CONVENTION & VISITORS AUTHORITY

Public Meeting Notice: 4 pm, Wednesday, **August 22, 2012**

Notice Posted: by 9:00 am on  
August 17, 2012 by Shelly Noble at:  
Convention Center West Hall,  
City Hall, Post Office, County  
Library, Court House

## Winnemucca Convention Center

### **East Hall, Lounge**

30 West Winnemucca Blvd.  
Winnemucca, Nevada 89445

#### **Agenda:** All Times Are Approximate

##### 1. 4:00 pm Opening.

- a. Call to order, Pledge of allegiance, Roll, Determination of Quorum
- b. Meeting notice report
- c. Business Impact Determination – is any proposed agenda item likely to impose a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon – Action will be taken.
- d. Prior meeting minutes, review & action: July 18, 2012
- e. Claims review & action

##### 2. 4:05 p.m. General Business. Reports, discussion & response to requests:

- a. Matters re: Western Inn, status of property operations, discussion only
- b. Matters re: Joe W. McIntyre, Concert promoter, Merle Haggard concert, December 14, 2012, request for funding, for possible action
- c. Matters re: Status of WCVA billboard on US Highway 95/SR 140, for possible action
- d. Matters re: Accommodations tax 9-month refund requests, for possible action  
Hooper (\$406.22), Zamora (\$450), Glass (\$481.77), Wray (\$540), Knight (\$428.90), Jones (\$489.12), Garcia (\$420), Zuza (\$438.84), Dean (\$402.60), Halousek (\$1,032), Ridenour (\$688.47)

##### 3. 4:10 pm Staff Session – Staff Reports. Review & discussion:

- a. 4:20 pm Director
  1. Matters re: Financial reports on WCVA events
  2. Matters re: 2012 Winnemucca Mule Show & Races, event report and update, for possible action
  3. Matters re: 2013 Winnemucca Mule Show & Races, status of event, for possible action
  4. Matters re: West Hall restroom re-furbish, for possible action
  5. Matters re: WEC campground expansion, for possible action
- b. 4:25 pm Board Secretary & Counsel
  1. Matters re: Review monthly report, for discussion
  2. Matters re: Chamber of Commerce report, for discussion
  3. Matters re: Report on bid opening for installation of East Hall carpet, for discussion & possible award of bid
  4. Matters re: Update on East Hall Electronic Marquee & Awning Project, for discussion & possible action
- c. 4:30 pm Board Administrator
  1. Matters re: July Financial Reports
  2. Matters re: Options to diversify cash investments, for possible action
  3. Matters re: Status of room tax audits, for possible action

##### 4. 4:25 pm Other Reports. Review & possible discussion:

- a. Rural Community Project Reports
- b. Chamber of Commerce Reports
- c. Events Complex/Agricultural District #3 Reports and update

##### 5. 4:30 pm Regular Business.

- a. Board members questions
- b. Audience comments, questions or complaints
- c. Other business
- d. Closed personnel meeting, if needed
- e. Public communication
- f. Room Tax liens & delinquencies, possible action
- g. Agenda & date for next meeting : 19 Sept 2012
- h. Review time sheets
  1. July 9<sup>th</sup> – July 22<sup>nd</sup> , 2012
  2. July 23<sup>rd</sup> – August 5<sup>th</sup> , 2012

6. 4:45 pm Adjourn. Adjourn to the call of Chair, or to the call of any 3 members on 3 days notice, or until regular meeting at 4 pm, on Wednesday, September 19, 2012 at the Winnemucca Convention Center.

#### Notice to Public Concerning Meetings:

1. Any disabled person who requires reasonable assistance or accommodation at the meeting may call 775-623-5071.
2. The Board is expected to discuss and take action on the agenda items marked “for possible action”. The action may consist of approval, disapproval, acceptance, rejection, adoption, review, recommendation, authorization, referral to staff or any other appropriate action.
3. Items on the Agenda may be taken out of order, but not before the time listed in the Agenda item.
4. Agenda items may be combined for consideration.
5. An item may be removed from the Agenda.
6. Discussion on an Agenda item may be delayed at any time.
7. Public comments may be restricted as to time, place and manner of the comments, but may not be restricted based upon viewpoint except in order to provide for hearing all points of view.
8. If an agenda item runs too long, it can be continued to later in the meeting, or to a later meeting.
9. A lengthy meeting may be recessed and continued to a time to be set when meeting is recessed; no further posting of notice shall be made so long as the time and date are announced publicly to those present at time of recess.
10. By law, the Board may receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA has jurisdiction or advisory power and to deliberate toward a decision on the matter, or both, and the same does not constitute a meeting of the Board.