

# WINNEMUCCA CONVENTION & VISITORS AUTHORITY

Public Meeting Notice: 4 pm, Wednesday, December 19, 2012

Notice Posted: by 9:00 am on

December 14, 2012 by Shelly Noble at:  
Convention Center West Hall,  
City Hall, Post Office, County

Library, Court House

## Winnemucca Convention Center

### West Hall

50 West Winnemucca Blvd.  
Winnemucca, Nevada 89445

#### **Agenda:** All Times Are Approximate

##### 1. 4:00 pm Opening.

- a. Call to order, Pledge of allegiance, Roll, Determination of Quorum
- b. Meeting notice report
- c. Business Impact Determination – is any proposed agenda item likely to impose a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon – Action will be taken.
- d. Prior meeting minutes, review & action: November 28, 2012
- e. Claims review & action

##### 2. 4:05 p.m. General Business. Reports, discussion & response to requests:

- a. Matters re: Sam Mineo, Nevada State Bank, options to diversify cash investments, for possible action
- b. Matters re: Chad Peters, Winnemucca Century Club, update on events sponsored by WCVA, for possible action
- c. Matters re: Stuart Schofield, Shooting the West Committee, request for funding, for possible action
- d. Matters re: Anda Latham, Relay for Life Kick Off, February 13, 2013, request for EH facility grant, for possible action
- e. Matters re: Ed Partee, Winnemucca FFA Alumni Scholarship Dinner, February 23, 2013, request for WH facility grant, for possible action
- f. Matters re: KC Kubichek, Winnemucca Regional Raceway Association, report on 2012 racing season and possible request for funding, for possible action
- g. Matters re: Accommodations tax 9-month refund requests, for possible action  
Winsell (\$600.08), McDonald (\$393), Wilkerson (\$765), Heide (\$1,041.60), Miller (\$297), Holden (\$884.40), Scow (\$495), Mohr (\$546)

##### 3. 4:10 pm Staff Session – Staff Reports. Review & discussion:

- a. 4:10 pm Director
  1. Matters re: Financial reports on WCVA events
  2. Matters re: Update on WEC Indoor Event Center expansion, for discussion and possible action
- b. 4:20 pm Board Secretary & Counsel
  1. Matters re: Review monthly report, for discussion
  2. Matters re: Chamber of Commerce report, for discussion
  3. Matters re: Update on status of purchase order for carpet & tile and installation contract with S.I. Legacy Floor Finishing, for discussion and possible action
  4. Matters re: Update on East Hall Electronic Marquee & Awning Project, review draft bid request forms, for discussion and possible action
  5. Matters re: Review Counsel's rep letter for 2011-2012 audit, for discussion
  6. Matters re: Year-end budget matters, for discussion
- c. 4:30 pm Board Administrator
  1. Matters re: November Financial Reports  
Matters re: Status of room tax audits, for possible action

##### 4. 4:45 pm Other Reports. Review & possible discussion:

- a. Rural Community Project Reports
- b. Chamber of Commerce Reports
- c. Events Complex/Agricultural District #3 Reports and update

##### 5. 5:00 pm Regular Business.

- a. Board members questions
- b. Audience comments, questions or complaints
- c. Other business
- d. Closed personnel meeting, if needed
- e. Public communication
- f. Room Tax liens & delinquencies, possible action
- g. Agenda & date for next meeting : 16 Jan 2013
- h. Review time sheets
  1. November 12<sup>th</sup> – November 25<sup>th</sup>, 2012
  2. November 26<sup>th</sup> – December 9<sup>th</sup>, 2012

##### 6. 5:05 pm Adjourn. Adjourn to the call of Chair, or to the call of any 3 members on 3 days notice, or until regular meeting at 4 pm, on Wednesday, January 16, 2013 at the Winnemucca Convention Center.

##### Notice to Public Concerning Meetings:

1. Any disabled person who requires reasonable assistance or accommodation at the meeting may call 775-623-5071.
2. The Board is expected to discuss and take action on the agenda items marked "for possible action". The action may consist of approval, disapproval, acceptance, rejection, adoption, review, recommendation, authorization, referral to staff or any other appropriate action.
3. Items on the Agenda may be taken out of order, but not before the time listed in the Agenda item.
4. Agenda items may be combined for consideration.
5. An item may be removed from the Agenda.
6. Discussion on an Agenda item may be delayed at any time.
7. Public comments may be restricted as to time, place and manner of the comments, but may not be restricted based upon viewpoint except in order to provide for hearing all points of view.
8. If an agenda item runs too long, it can be continued to later in the meeting, or to a later meeting.
9. A lengthy meeting may be recessed and continued to a time to be set when meeting is recessed; no further posting of notice shall be made so long as the time and date are announced publicly to those present at time of recess.
10. By law, the Board may receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA has jurisdiction or advisory power and to deliberate toward a decision on the matter, or both, and the same does not constitute a meeting of the Board.