

# WINNEMUCCA CONVENTION & VISITORS AUTHORITY

Public Meeting Notice: **10 am, Wednesday, December 21, 2016**

Notice Posted: by 9:00 am on

December 16, 2016 by Shelly Noble at:  
Convention Center West Hall,  
City Hall, Post Office, County

Library, Court House

## Winnemucca Convention Center

### West Hall

50 West Winnemucca Blvd.  
Winnemucca, Nevada 89445

#### **Agenda:** All Times Are Approximate

##### 1. 10:00 am Opening.

- a. Call to order, Pledge of allegiance, Roll, Determination of Quorum
- b. Meeting notice report
- c. Business Impact Determination – is any proposed agenda item likely to impose a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon – Action will be taken.
- d. Prior meeting minutes, review & action: November 16, 2016
- e. Claims review & action

##### 2. 10:05 am General Business. Reports, discussion & response to requests:

- a. Matters re: Andree Rose, LHS 2017 Drug-Free Grad Night Celebration, request for donation, for possible action
- b. Matters re: Kevin Gallio, Nevada Chukar Foundation Annual Banquet, January 14, 2017, request for WH facility & fees grant, for possible action
- c. Matters re: Dale Owen & Kathy Gonzalez, Silver State International Rodeo, event update, for discussion
- d. Matters re: Mackie/East Hall exterior upgrades & improvements, for discussion & possible action
- e. Matters re:
- f. Matters re: WEC covered arena update, discussion re: WCVA to take the lead in the facility replacement, for possible action
- g. Matters re: Accommodation 9-month refund requests, for possible action  
Ortiz (\$596.40), Corn (\$903), Karpyak (\$388.80), Raya (\$363.95), Stewart (\$360)

##### 3. 10:10 am Staff Session – Staff Reports. Review & discussion:

- a. 10:10 am Director
  1. Matters re: Financial reports on WCVA events
  2. Matters re: Z 7 Development, proposal for additional drain in Mackie/East Hall parking structure, for possible action
  3. Matters re: Prospective Horseshoe Pitching Tournament, August 19 & 20, 2017, request for Cooperative Funding and approval to submit a bid to host the event, for possible action
  4. Matters re:
  5. Matters re:
- b. 10:20 am Board Secretary & Counsel
  1. Matters re: Review Secretary & Counsel's monthly report, for discussion
  2. Matters re: Chamber of Commerce report, for discussion
  3. Matters re: Update on delinquencies, for discussion & possible request for authorization of disclosure of confidential information of one or more licensees & possible action
  4. Matters re: Possible update on Intersection Beautification project, Winnemucca recreation project including the Boys & Girls Club, Winnemucca Arts Center & Visitor Center, Events Center warm-up facility repair status, for discussion and possible action
  5. Matters re: Annual report on Tax lodging revenues by jurisdiction, for information and discussion
  6. Matters re: Possible end of calendar year actions, for discussion & possible action
  7. Matters re: Annual counsel's rep letter for audit purposes, for review
- c. 10:30 am Board Administrator
  1. Matters re: November Financial Reports
  2. Matters re: Room tax audit report

##### 4. 10:40 am Other Reports. Review & possible discussion:

- a. Rural Community Project Reports
- b. Chamber of Commerce Reports
- c. Events Complex/Agricultural District #3 Reports and update

##### 5. 10:50 am Regular Business.

- a. Board members questions
- b. Audience comments, questions or complaints
- c. Other business
- d. Closed personnel meeting, if needed
- e. Public communication
- f. Room Tax liens & delinquencies, possible action
- g. Agenda & date for next meeting : 18 Jan 2017
- h. Review time sheets
  1. November 7<sup>th</sup> – November 20<sup>th</sup>, 2016
  2. November 21<sup>st</sup> – December 4<sup>th</sup>, 2016

##### 6. 11:00 am Adjourn. Adjourn to the call of Chair, or to the call of any 3 members on 3 days notice, or until regular meeting at 4 pm, on Wednesday, January 18, 2017 at the Winnemucca Convention Center.

##### Notice to Public Concerning Meetings:

1. Any disabled person who requires reasonable assistance or accommodation at the meeting may call 775-623-5071.
2. The Board is expected to discuss and take action on the agenda items marked "for possible action". The action may consist of approval, disapproval, acceptance, rejection, adoption, review, recommendation, authorization, referral to staff or any other appropriate action.
3. Items on the Agenda may be taken out of order, but not before the time listed in the Agenda item.
4. Agenda items may be combined for consideration.
5. An item may be removed from the Agenda.
6. Discussion on an Agenda item may be delayed at any time.
7. Public comments may be restricted as to time, place and manner of the comments, but may not be restricted based upon viewpoint except in order to provide for hearing all points of view.
8. If an agenda item runs too long, it can be continued to later in the meeting, or to a later meeting.
9. A lengthy meeting may be recessed and continued to a time to be set when meeting is recessed; no further posting of notice shall be made so long as the time and date are announced publicly to those present at time of recess.
10. By law, the Board may receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA has jurisdiction or advisory power and to deliberate toward a decision on the matter, or both, and the same does not constitute a meeting of the Board.
11. The Winnemucca Convention & Visitors Authority Director and the Administrative Clerk at the Winnemucca Convention Center Office located in the West Hall at 50 W. Winnemucca Blvd., Winnemucca, Nevada, telephone number 775-623-5071, are the designated persons from whom a member of the public may request the supporting material for the meeting and the Winnemucca Convention Center Office is the only location where the supporting material is available to the public.