

# WINNEMUCCA CONVENTION & VISITORS AUTHORITY

Public Meeting Notice: 4 pm, Wednesday, February 20, 2013

Notice Posted: by 9:00 am on

February 14, 2013 by Shelly Noble at:  
Convention Center West Hall,  
City Hall, Post Office, County

Library, Court House

## Winnemucca Convention Center

### East Hall, Lounge

30 West Winnemucca Blvd.  
Winnemucca, Nevada 89445

#### Agenda:

All Times Are Approximate

#### 1. 4:00 pm Opening.

- a. Call to order, Pledge of allegiance, Roll, Determination of Quorum
- b. Meeting notice report
- c. Business Impact Determination – is any proposed agenda item likely to impose a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon – Action will be taken.
- d. Prior meeting minutes, review & action: January 16, 2013, February 1, 2013
- e. Claims review & action

#### 2. 4:05 p.m. General Business. Reports, discussion & response to requests:

- a. Matters re: Presentation & acceptance of FY 2012 audit report, Steele & Associates, for possible action
- b. Matters re: Pauline Salla, Frontier Community Coalition Celebrate Diversity, request for WH facility grant, April 20, 2013, for possible action
- c. Matters re: Jeff Dawson, Winnemucca Little League, request for donation to replace scoreboards used for youth athletics, for possible action
- d. Matters re: Javier Rivera, Chihuahua's, request for extension of time for Mexican Dance, March 30, 2013, for possible action
- e. Matters re: Linda Betteridge, Lowry Music Boosters Club, request for EH facility grant, April 12, 2013, for possible action
- f. Matters re: Jim Davis, Superior Livestock Auction, Cooperative Funding request, for possible action
- g. Matters re: Donation to City of Winnemucca Special Events Fund, for possible action
- h. Matters re: Accommodation 9-month refund requests, for possible action  
Hurtado (\$580.20), Longhurst (\$540), Marak (\$462), Rodgers (\$540), Fuller (\$540), Bush (\$585), Schmid (\$675)

#### 3. 4:10 pm Staff Session – Staff Reports. Review & discussion:

- a. 4:20 pm Director
  1. Matters re: Financial reports on WCVA events
  2. Matters re: WCVA tentative budget review and approval, FY 2014, for possible action
  3. Matters re: Proposal to replace electronic sign on W. Winnemucca Blvd., for possible action
  4. Matters re: Update on WEC Covered Arena retrofit/replacement, for possible action
  5. Matters re: Update on WEC Event Center addition, for possible action
- b. 4:25 pm Board Secretary & Counsel
  1. Matters re: Review monthly report, for discussion
  2. Matters re: Chamber of Commerce report, for discussion
  3. Matters re: Update on status of installation of carpet & tile installation contract, for discussion & possible action
  4. Matters re: Update on East Hall Electronic Marquee & Awning Project, draft bid request forms, for discussion & possible action
  5. Matters re: Review Counsel's rep letter for 2011-2012 audit, for discussion
  6. Matters re: Amendment of Board's Minutes of June 20, 2012 meeting, for discussion & possible action
  7. Matters re: Joint City-County-WCVA meeting on intersection improvement, for discussion & possible action
  8. Matters re: Termination of Porcupine Creek sign ground lease completion, for discussion & possible action
- c. 4:30 pm Board Administrator
  1. Matters re: January Financial Reports
  2. Matters re: Options to diversify cash investments, for possible action
  3. Matters re: Status of room tax audits, for possible action

#### 4. 4:25 pm Other Reports. Review & possible discussion:

- a. Rural Community Project Reports
- b. Chamber of Commerce Reports
- c. Events Complex/Agricultural District #3 Reports and update

#### 5. 4:30 pm Regular Business.

- a. Board members questions
- b. Audience comments, questions or complaints
- c. Other business
- d. Closed personnel meeting, if needed
- e. Public communication
- f. Room Tax liens & delinquencies, possible action
- g. Agenda & date for next meeting : 20 Mar 2013
- h. Review time sheets
  1. January 7<sup>th</sup> – January 20<sup>th</sup>, 2013
  2. January 21<sup>st</sup> – February 3<sup>rd</sup>, 2013

#### 6. 4:45 pm Adjourn. Adjourn to the call of Chair, or to the call of any 3 members on 3 days notice, or until regular meeting at 4 pm, on Wednesday, March 20, 2013 at the Winnemucca Convention Center.

#### Notice to Public Concerning Meetings:

1. Any disabled person who requires reasonable assistance or accommodation at the meeting may call 775-623-5071.
2. The Board is expected to discuss and take action on the agenda items marked "for possible action". The action may consist of approval, disapproval, acceptance, rejection, adoption, review, recommendation, authorization, referral to staff or any other appropriate action.
3. Items on the Agenda may be taken out of order, but not before the time listed in the Agenda item.
4. Agenda items may be combined for consideration.
5. An item may be removed from the Agenda.
6. Discussion on an Agenda item may be delayed at any time.
7. Public comments may be restricted as to time, place and manner of the comments, but may not be restricted based upon viewpoint except in order to provide for hearing all points of view.
8. If an agenda item runs too long, it can be continued to later in the meeting, or to a later meeting.
9. A lengthy meeting may be recessed and continued to a time to be set when meeting is recessed; no further posting of notice shall be made so long as the time and date are announced publicly to those present at time of recess.
10. By law, the Board may receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA has jurisdiction or advisory power and to deliberate toward a decision on the matter, or both, and the same does not constitute a meeting of the Board.