

WINNEMUCCA CONVENTION & VISITORS AUTHORITY

Public Meeting Notice: 4 pm, Wednesday, November 28, 2012

Notice Posted: by 9:00 am on

November 21, 2012 by Shelly Noble at:
Convention Center West Hall,
City Hall, Post Office, County

Library, Court House

Winnemucca Convention Center

West Hall

50 West Winnemucca Blvd.
Winnemucca, Nevada 89445

Agenda: *All Times Are Approximate*

1. 4:00 pm Opening.

- a. Call to order, Pledge of allegiance, Roll, Determination of Quorum
- b. Meeting notice report
- c. Business Impact Determination – is any proposed agenda item likely to impose a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon – Action will be taken.
- d. Prior meeting minutes, review & action: October 17, 2012
- e. Claims review & action

2. 4:05 p.m. General Business. Reports, discussion & response to requests:

- a. Matters re: Katie Harmon, Bella Grazia, request for extension of time for New Years Eve Masquerade Ball, December 31, 2012, for possible action
- b. Matters re: Helen Hurtado, Humb Gen Hospital Auxiliary, request for WH facility grant, HGH Auxiliary Christmas Party, December 11, 2012, for possible action
- c. Matters re: Jacy Jackson, LHS 2013 Drug-Free Grad Night Celebration, request for donation, for possible action
- d. Matters re: WCVA 2013 Cooperative Funding requests, for possible action
- e. Matters re: Accommodations tax 9-month refund requests, for possible action
Fox (\$820.51), York (\$615.60), Hammons (\$565.80), Anderson (\$585), Thomas (\$544.74), Esche (\$492.58), Linton (\$728.22), Makaya (\$1,041.60), Bruckler (\$281.61), Harber (\$361.80), Shope (\$416.20), Corn (\$924), Cline (\$752.40), Luman (\$412.50)

3. 4:10 pm Staff Session – Staff Reports. Review & discussion:

- a. 4:10 pm Director
 1. Matters re: Financial reports on WCVA events
 2. Matters re: Re-structure of WCVA maintenance personnel, for possible action
 3. Matters re: Cancellation of 2013 NIAA State High School Wrestling Tournament, for discussion only
 4. Matters re: Approval to purchase cargo container for storage of basketball floor, for possible action
- b. 4:20 pm Board Secretary & Counsel
 1. Matters re: Review monthly report, for discussion
 2. Matters re: Chamber of Commerce report, for discussion
 3. Matters re: Update on status of purchase order for carpet & tile and installation contract with S.I. Legacy Floor Finishing, for discussion
 4. Matters re: Update on East Hall Marquee & Awning Project, review draft bid request forms, for discussion & possible action
 5. Matters re: Review Counsel's rep letter for 2011-2012 audit, for discussion
 6. Matters re: Final report on 2012 Run-A-Mucca lottery and application for 2013 lottery, resolution designating charitable purposes to which proceeds of 2012 lottery were placed and to which proceeds of 2013 lottery will be placed, for discussion and possible action
 7. Matters re: Notice to property owner that the WCVA is not renewing Porcupine Creek billboard site lease, for discussion and possible action
 8. Matters re: Winnemucca Regional Raceway Association – authorize Chairman to sign Lienholder's Release on water truck now that loan has been repaid in full, for possible action
- c. 4:30 pm Board Administrator
 1. Matters re: October Financial Reports
 2. Matters re: Options to diversify cash investments, for possible action
 3. Matters re: Status of room tax audits, for possible action

4. 4:45 pm Other Reports. Review & possible discussion:

- a. Rural Community Project Reports
- b. Chamber of Commerce Reports
- c. Events Complex/Agricultural District #3 Reports and update

5. 5:00 pm Regular Business.

- a. Board members questions
- b. Audience comments, questions or complaints
- c. Other business
- d. Closed personnel meeting, if needed
- e. Public communication
- f. Room Tax liens & delinquencies, possible action
- g. Agenda & date for next meeting : 19 Dec 2012
- h. Review time sheets
 1. October 1st – October 14th, 2012
 2. October 15th – October 28th, 2012
 3. October 29th – November 11th, 2012

6. 5:05 pm Adjourn. Adjourn to the call of Chair, or to the call of any 3 members on 3 days notice, or until regular meeting at 4 pm, on Wednesday, December 19, 2012 at the Winnemucca Convention Center.

Notice to Public Concerning Meetings:

1. Any disabled person who requires reasonable assistance or accommodation at the meeting may call 775-623-5071.
2. The Board is expected to discuss and take action on the agenda items marked "for possible action". The action may consist of approval, disapproval, acceptance, rejection, adoption, review, recommendation, authorization, referral to staff or any other appropriate action.
3. Items on the Agenda may be taken out of order, but not before the time listed in the Agenda item.
4. Agenda items may be combined for consideration.
5. An item may be removed from the Agenda.
6. Discussion on an Agenda item may be delayed at any time.
7. Public comments may be restricted as to time, place and manner of the comments, but may not be restricted based upon viewpoint except in order to provide for hearing all points of view.
8. If an agenda item runs too long, it can be continued to later in the meeting, or to a later meeting.
9. A lengthy meeting may be recessed and continued to a time to be set when meeting is recessed; no further posting of notice shall be made so long as the time and date are announced publicly to those present at time of recess.
10. By law, the Board may receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA has jurisdiction or advisory power and to deliberate toward a decision on the matter, or both, and the same does not constitute a meeting of the Board.