

WINNEMUCCA CONVENTION & VISITORS AUTHORITY

Public Meeting Notice: **4 pm, Wednesday, February 15, 2017**

Notice Posted: by 9:00 am on

February 10, 2017 by Shelly Noble at:
Convention Center West Hall,
City Hall, Post Office, County

Library, Court House

Winnemucca Convention Center

West Hall

50 West Winnemucca Blvd.
Winnemucca, Nevada 89445

Agenda: All Times Are Approximate

1. 4:00 pm Opening.

- a. Call to order, Pledge of allegiance, Roll, Determination of Quorum
- b. Meeting notice report
- c. Business Impact Determination – is any proposed agenda item likely to impose a direct and significant economic burden on a business or directly restrict formation, operation or expansion of a business? Call for public input thereon – Action will be taken.
- d. Prior meeting minutes, review & action: January 18, 2017
- e. Claims review & action

2. 4:05 p.m. General Business. Reports, discussion & response to requests:

- a. Matters re: Dave Mendiola, 2017 NACO Annual Conference, September 26-28, 2017, presentation of event information, for discussion
- b. Matters re: Lisa Campbell, Great Basin College, Community Career Fair, April 11, 2017, request for WH facility grant, for possible action
- c. Matters re: Nicole Bengochea, Wmca Goldrush Softball Tournament, request for Cooperative Funding, for possible action
- d. Matters re: Ed Hopfer, Nevada Muleys, discussion of banquet events at Winnemucca Events Complex, for discussion
- e. Matters re: Dave Grashuis, Winnemucca Stock Horse Classic, June 23-25, 2017, request for Cooperative Funding, for possible action
- f. Matters re: Dale Owen, Humb Co H S Rodeo Club, Nevada H S Rodeo Finals, May 25-28, 2017, request for Cooperative Funding, for possible action
- g. Matters re: Donation to City of Winnemucca Special Events Fund, for possible action
- h. Matters re: Accommodation 9-month refund requests, for possible action
Simonette (\$281.61), Householder (\$400.48), Hartman (\$511.20)

3. 4:10 pm Staff Session – Staff Reports. Review & discussion:

- a. 4:10 pm Director
 1. Matters re: Financial reports on WCVA events
 2. Matters re: Approval of those persons authorized to sign checks on event accounts utilizing WCVA EIN number, for possible action
 3. Matters re: Covered arena facility construction, clerk of the works proposal, Michael Clay Construction, for possible action
 4. Matters re: Conversion of WCVA agenda and backup materials to electronic format, for discussion
 5. Matters re: Capital purchases update – Joe Mackie Hall chairs and exterior retrofit, Directors pickup, for discussion
- b. 4:20 pm Board Secretary & Counsel
 1. Matters re: Review Secretary & Counsel's monthly report, for discussion
 2. Matters re: Chamber of Commerce report, for discussion
 3. Matters re: Update on delinquencies, for discussion & possible request for authorization of disclosure of confidential information of one or more licensees & possible action
 4. Matters re: Possible update on Intersection Beautification project, Winnemucca recreation project including the Boys & Girls Club, Winnemucca Arts Center & Visitor Center, Events Center warm-up facility repair status, for discussion and possible action
 5. Matters re: Annual report on Tax lodging revenues by jurisdiction, for information and discussion
 6. Matters re: Annual counsel's rep letter for audit purposes, for discussion
- c. 4:30 pm Board Administrator
 1. Matters re: January Financial Reports
 2. Matters re: Designation of Auditor for FY 2017 per contract, discussion and possible action

4. 4:40 pm Other Reports. Review & possible discussion:

- a. Rural Community Project Reports
- b. Chamber of Commerce Reports
- c. Events Complex/Agricultural District #3 Reports and update

5. 4:50 pm Regular Business.

- a. Board members questions
- b. Audience comments, questions or complaints
- c. Other business
- d. Closed personnel meeting, if needed
- e. Public communication
- f. Room Tax liens & delinquencies, possible action
- g. Agenda & date for next meeting : 15 Mar 2017
- h. Review time sheets
 1. January 2nd – January 15th , 2017
 2. January 16th – January 29th , 2017

6. 5:00 pm Adjourn. Adjourn to the call of Chair, or to the call of any 3 members on 3 days notice, or until regular meeting at 4 pm, on Wednesday, March 15, 2017 at the Winnemucca Convention Center.

Notice to Public Concerning Meetings:

1. Any disabled person who requires reasonable assistance or accommodation at the meeting may call 775-623-5071.
2. The Board is expected to discuss and take action on the agenda items marked "for possible action". The action may consist of approval, disapproval, acceptance, rejection, adoption, review, recommendation, authorization, referral to staff or any other appropriate action.
3. Items on the Agenda may be taken out of order, but not before the time listed in the Agenda item.
4. Agenda items may be combined for consideration.
5. An item may be removed from the Agenda.
6. Discussion on an Agenda item may be delayed at any time.
7. Public comments may be restricted as to time, place and manner of the comments, but may not be restricted based upon viewpoint except in order to provide for hearing all points of view.
8. If an agenda item runs too long, it can be continued to later in the meeting, or to a later meeting.
9. A lengthy meeting may be recessed and continued to a time to be set when meeting is recessed; no further posting of notice shall be made so long as the time and date are announced publicly to those present at time of recess.
10. By law, the Board may receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA has jurisdiction or advisory power and to deliberate toward a decision on the matter, or both, and the same does not constitute a meeting of the Board.
11. The Winnemucca Convention & Visitors Authority Director and the Administrative Clerk at the Winnemucca Convention Center Office located in the West Hall at 50 W. Winnemucca Blvd., Winnemucca, Nevada, telephone number 775-623-5071, are the designated persons from whom a member of the public may request the supporting material for the meeting and the Winnemucca Convention Center Office is the only location where the supporting material is available to the public.