



**3. Attendance.** *Convention and Visitors Authority Board Officials Present:*

Terry Boyle	Chairman and Motel Representative
Herb Ross	Vice Chairman and Hotel Representative
Jim Billingsley	Treasurer and City Representative
John Arant	Business Representative
Ron Cerri	County Representative
Bill Macdonald	Secretary and Counsel
Kendall Swensen	Board Administrator

*Convention and Visitors Authority Board Officials Absent:*

None

*Staff Members Present:*

Kim Petersen	Director
Shelly Noble	Administrative Clerk

*Staff Members Absent:*

None

*Others Present:*

Lindsey Howell	Winnemucca Publishing
Mike Sheppard	Michael Clay Corp.
Kent Maher	Ag District #3

- 4. Business Impact Determination.** After review of the August 3, 2017 agenda, and report by Counsel that he saw nothing in the Agenda requiring a business economic impact study or statement, ***Jim Billingsley made a motion that no proposed agenda item is likely to impose a direct and significant economic burden on a business or directly restrict formation, operation, or expansion of a business. The motion carried, 5-0.***

**5. General Business.**

**5.1 Review of proposals and possible award of contract to supply and install underground plumbing, mechanical ventilation and cooling systems for pre-engineered covered arena metal building at Winnemucca Events Center**

Mike presented a spreadsheet outlining the bids received for each phase of the project. For this work we received three bid proposals. The lowest base bid, and the one Mike recommends that this board accept, is from RHP in the amount of \$69,417. This is for building ventilation only and no underground plumbing or cooling system is included in this amount. While it would be nice to include the cooling system, it is beyond this project budget and cost prohibitive at this time. The possibility of adding a cooling system at a later date was discussed. Mike advised the board that RHP is aware that adding

a cooling system may be viable at a later date and they may have some alternatives that could be explored at that time. ***John Arant made a motion to accept the base bid from RHP in the amount of \$69,417 for the mechanical ventilation system for the WEC arena project. Motion carried, 5-0.***

**5.2 Review of proposals and possible award of contract to supply and install the electrical services, lighting and devices for accessories for pre-engineered covered arena metal building at Winnemucca Events Center**

We received four competitive bids for this work. The lowest bid, and the one that Mike recommends this board accept, is from Gamma Electric in the amount of \$195,495. The scope of this work would allow the addition of a cooling system at some future date, as was discussed in item 5.1, without any additional electrical service requirements. ***Jim Billingsley made a motion to accept the bid from Gamma Electric in the amount of \$195,495 for the installation of electrical services, lighting and devices for the WEC arena project. Motion carried, 5-0.***

**5.3 Review of proposals and possible award of contract to design, supply and install a fire suppression system for pre-engineered covered arena metal building at Winnemucca Events Center**

There were two bids received for this work. One of the issues that may have prevented us from receiving additional bids was the fact that a couple of the companies that were qualified to do the work do not have the required bonding. Still, Mike felt that the bids we did receive were competitive and recommended that this board accept the low bid of \$139,950 from SimplexGrinnell. ***Jim Billingsley made a motion to accept the bid from SimplexGrinnell in the amount of \$139,950 for the design, supply and installation of the fire suppression system for the WEC arena project. Motion carried, 5-0.***

**5.4 Review of proposals and possible award of contract to supply and install overhead doors and man doors for pre-engineered covered arena metal building at Winnemucca Events Center**

We did not receive any bids on this portion of the project. So, in accordance with Nevada Revised Statutes, Kent will publish a notice stating this and requesting informal bids for this work. He will update this board when he has more information on how this process is progressing.

**5.5 Review and possible approval of agreement to memorialize the responsibilities and obligations of the entities participating in the replacement and construction of pre-engineered arena metal building at Winnemucca Events Center**

Kent has been working with Assistant District Attorney Carr as he prepared a draft of this agreement for this board, the Humboldt County Commission and Ag District #3 to review and, possibly, approve. The agreement gives a brief history of previous project collaborations and outlines the commitments and obligations of each entity as they strive to complete this project in a timely and financially responsible manner. Mr. Cerri expressed several reservations about the WCVA approving this agreement before the commission. Kent assured him that if WCVA were to approve the agreement and the commission asked for changes, he would make these changes to the agreement and bring it back to this board for approval again at a later date. ***Jim Billingsley made a motion to approve the agreement presented by Kent Maher which outlines the responsibilities and obligations of the entities participating in the construction of the pre-engineered WEC arena building. Motion carried, 5-0.***

**6. Public Comment**

None

**7. Regular Business. Next Meeting. The Board confirmed the next regular meeting date of Wednesday, August 16, 2017, 4:00 pm.**

**8. Adjourn. *John Arant made a motion to adjourn this meeting. Motion carried, 5-0.*** The meeting was adjourned at 2:15 pm to the next regular meeting, or to the earlier call of the Chairman or to the call of any three (3) members of the Board on three (3) working days notice.

Respectfully submitted,

Shelly Noble

APPROVED ON \_\_\_\_\_, 2017

As written\_\_\_\_\_

As corrected \_\_\_\_\_

Winnemucca Convention & Visitors Authority Board

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TERRY BOYLE  
Chairman and  
Motel Representative

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HERB ROSS  
Vice Chairman and  
Hotel Representative

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JIM BILLINGSLEY  
Treasurer and  
City Representative

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RON CERRI  
County Representative

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JOHN ARANT  
Business Representative

Attest:

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BILL MACDONALD  
Board Secretary and Counsel

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KENDALL SWENSEN  
Board Administrator