

STATE OF NEVADA )  
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COUNTY OF HUMBOLDT )  
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March 22, 2017

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**MINUTES MARCH 22, 2017**

1. **Time, Place and Date.** The Winnemucca Convention and Visitors Authority met in special session in full conformity with the law at the Winnemucca Convention Center, West Hall, Winnemucca, Nevada at 12:00 pm on Wednesday, March 22, 2017 with Chairman Terry Boyle presiding.

2. **Attendance.** *Convention and Visitors Authority Board Officials Present:*  
Terry Boyle Chairman and Motel Representative  
Herb Ross Vice Chairman and Hotel Representative  
Jim Billingsley Treasurer and City Representative  
John Arant Business Representative  
Ron Cerri (by phone) County Representative  
Bill Macdonald Secretary and Counsel  
Kendall Swensen Board Administrator

*Convention and Visitors Authority Board Officials Absent:*  
None

*Staff Members Present:*  
Kim Petersen Director  
Shelly Noble Administrative Clerk

*Staff Members Absent:*  
None

*Others Present:*

None

- 3. Business Impact Determination.** After review of the March 22, 2017 agenda, and report by Counsel that he saw nothing in the Agenda requiring a business economic impact study or statement, ***Jim Billingsley made a motion that no proposed agenda item is likely to impose a direct and significant economic burden on a business or directly restrict formation, operation, or expansion of a business. The motion carried, 5-0.***

**4. General Business.**

**4.1 Approval of WCVA Tentative Budget, year ending June 30, 2018, for possible action**

Board members reviewed a spreadsheet prepared by Kendall outlining the expected income and expenses for the next fiscal year. The tentative budget proposed by Kendall and Kim is very similar to past budgets with the exception of two items. These are for the Winnemucca Events Complex Covered Arena Project. General ledger number 408 is an inter-government reimbursement account for funds committed by the county for this project. Since WCVA is coordinating it, this board will fund the project and be reimbursed by Humboldt County. At this time, this amount is \$1,100,000. These are funds held by Humboldt County that are committed to this project. General ledger number 650-01 is the capital outlay account number that will be used for all expenses related to this project. At this time, this amount is estimated to be \$1,750,000. All other items are fairly consistent with past amounts. The Joe Mackie Hall exterior upgrades were included in next year's capital outlays. ***Jim Billingsley made a motion authorizing the resolution, prepared by Bill Macdonald, which approves the WCVA tentative budget for the fiscal year ending June 30, 2018. Motion carried, 5-0.*** Board members will sign the budget documents and Kendall and Bill will get them filed with the state.

**5. Other Business.**

**5.1 Horseshoe Tournament**

Kim has been working to get the proper pits and other items that will be necessary to successfully host this event. Kim has been collecting information on building the courts, etc. and has discovered that there are some pretty specific rules about how all of this needs to come together. In the past few days, Kim has spoken with a member of the National Horseshoe Pitching Association (NHPA) in Minnesota who had a complete set of 20 courts built for a tournament. They do not need their set-up and are willing to sell it to us for \$23,000. This would include a 24' trailer, mats, pads and miscellaneous supplies. This is the same equipment used in the world

competition in St. George, Utah. No action can be taken today since this was not an agenda item, but Kim wanted to present it to the board to see if they would be open to this purchase in an effort to bring several tournaments to Winnemucca each year. This purchase would be in addition to the \$7,000 grant that this board has already committed to this event. Those funds are to be used for prize money. Board members were not against making this investment to attract tournaments and will discuss it further at April's meeting.

### **5.2 WEC Covered Arena Project**

The bids for the demolition and removal of the existing structure were due to the Convention Center last Friday. At Monday's commission meeting, the commissioners accepted the low bid of \$24,800 from Impact Demolition out of Salt Lake City. They plan on moving their equipment in next week and the structure should come down fairly quickly. Mike Sheppard will have a presentation and update at the April WCVA meeting on the what to expect in the next few months.

### **5.3 Nevada Muleys**

It appears likely that the annual Nevada Muleys Banquet on April 22 will be held at the Winnemucca Boys and Girls Club. This will be the first large event at the new Boys and Girls Club (BGC) location. As a reminder, members of the Muleys came before this board in February to discuss their options and to request use of some of the WCVA equipment since BGC will, most likely, not have all of the necessary banquet items right away. One of the items requested was use of the old East Hall chairs. Kim would like to make sure that these chairs get back to the East Hall so that we have "back up" for very large events.

### **5.4 Garley Amos**

Kim just wanted to make sure everyone knew about Garley's unexpected passing this past Monday. There will be a memorial here tomorrow at 11 am. He was a former Ag District Board member and County Commissioner and will truly be missed.

**6. Regular Business. Next Meeting. The Board confirmed the next regular meeting date of Wednesday, April 19, 2017, 4:00 pm.**

**7. Adjourn. *John Arant made a motion to adjourn this meeting. Motion carried, 5-0.*** The meeting was adjourned at 12:30 pm to the next regular meeting, or to the earlier call of the Chairman or to the call of any three (3) members of the Board on three (3) working days notice.

Respectfully submitted,

Shelly Noble

APPROVED ON \_\_\_\_\_, 2017

As written \_\_\_\_\_

As corrected \_\_\_\_\_

Winnemucca Convention & Visitors Authority Board

\_\_\_\_\_  
TERRY BOYLE  
Chairman and  
Motel Representative

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HERB ROSS  
Vice Chairman and  
Hotel Representative

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JIM BILLINGSLEY  
Treasurer and  
City Representative

\_\_\_\_\_  
RON CERRI  
County Representative

\_\_\_\_\_  
JOHN ARANT  
Business Representative

Attest:

\_\_\_\_\_  
BILL MACDONALD  
Board Secretary and Counsel

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KENDALL SWENSEN  
Board Administrator