

STATE OF NEVADA)

September 15, 2021

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COUNTY OF HUMBOLDT)

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MINUTES, September 15, 2021

- 1. Time, Place and Date.** The Winnemucca Convention & Visitors Authority met in regular session in full conformity with the law at the Winnemucca Convention Center, West Hall, Winnemucca, Nevada at 4:00 pm on Wednesday, September 15, 2021 with Vice Chairman Brian Stone presiding.

The Board's meeting was conducted online via Microsoft Teams and in person.

2. Pledge of Allegiance.

3. Attendance. *Convention and Visitors Authority Board Officials Present:*

Brian Stone	Vice Chairman and Hotel Representative
Ron Cerri, via Teams	County Representative
John Arant	Business Representative
Jim Billingsley	Treasurer and City Representative
O. Kent Maher	Board Counsel

Convention and Visitors Authority Board Officials Absent:

Terry Boyle	Chairman and Motel Representative
Kendall Swensen	Board Administrator

Staff Members Present:

Kim Petersen, via Teams	Director
Shelly Noble	Administrative Clerk
Liz Barnard	Administrative Clerk
Sylvia Bautista	Facilities Attendant

Staff Members Absent:

None

Others Present:

Curtis Calder	Gold Diggers Motorcycle Club
Marc Page, by phone	Western States Ranch Rodeo Association

4. Public Comment.

No public comment.

5. Meeting Notice Report.

Vice Chairman Stone reported that notice, including meeting agenda, was posted by Liz Barnard by 9:00 am Friday, September 10, 2021 at Humboldt County Library, Court House, Post Office, City Hall and Convention Center West Hall. No persons have requested mailed notice during the past six months.

6. Business Impact Determination.

Vice Chairman Stone asked whether any agenda item proposes the adoption by the city or by the county or by the WCVA of any rule, including any ordinance or resolution which would impose, increase or change the basis for the calculation of a fee that is paid in whole or in substantial part by businesses, which would impose a direct and significant economic burden upon a business or directly restrict the formation or expansion of a business, pursuant to NRS Chapter 237. The Vice Chairman called for board or public input thereon. Action taken.

Jim Billingsley made a motion that there appears to be no business impacting fee matter on today’s agenda. The motion carried, 4-0.

7. Minutes, Review & Action

Prior meeting minutes of July 21, 2021.

There were not enough members present from the July meeting to approve the minutes. Approval will be continued to next meeting.

Prior meeting minutes of August 18, 2021.

Jim Billingsley made a motion to accept the minutes of the August 18, 2021 meeting. Motion carried, 4-0.

Prior special meeting minutes of August 27, 2021.

Jim Billingsley made a motion to accept the minutes of the August 27, 2021 special meeting. Motion carried, 4-0.

8. Claims, Review & Action. The following claims, which had been submitted in list form to the board members for review with their 3-day meeting notice and agenda, with the opportunity to obtain further information before or at the meeting, were submitted for payment on September 15, 2021:

<u>BANK ACCOUNT</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
Nevada State Bank	25557 - 25605	\$215,979.79

Brian Stone made a motion to approve all claims submitted for September 15, 2021. The motion carried, 4-0.

9. General Business, for discussion & possible action

9.1 Accommodations tax 9-month refund requests - for possible action

The following refund requests, which were provided to the board members, were submitted for payment: Maumary (\$409.30), Hadley (\$667.16), Ackerman (\$525.00), Torres (\$791.95), Reed (\$360.00), Brock (\$617.09), Feighner (\$580.45)

John Arant made a motion to approve the accommodation tax 9-months deemed to be a permanent resident refunds for David Maumary (\$409.30), Scott R. Hadley (\$667.16), Travis Ackerman (\$525.00), Manolo Torres (\$791.95), Leslie Reed (\$360.00), Norris Brock (\$617.09), Jack Feighner (\$580.45). Motion carried, 4-0.

9.2 Marc Page, Western States Ranch Rodeo Finals – Request for cooperative funding of event scheduled for November 4-7, 2021 - for possible action

Marc Page was present by phone via Teams. Discussion was held regarding the event being cancelled last year due to COVID-19. Marc is working to secure sponsorships and funding. He is requesting grant funding in the amount of \$25,000. He has at least 35 qualified teams for this event. The cut-off to qualify for this year is mid-September. The board has supported this event in the past as it brings people to town in the off season.

John Arant made a motion to approve the award of \$15,000 in grant funds and \$10,000 in underwriting for the Western States Ranch Rodeo Finals being held November 4-7, 2021 with the stipulation that if the event is cancelled for any reason these funds will be returned. Motion carried, 4-0.

9.3 Curtis Calder, Gold Diggers Motorcycle Club – Proposal for the Rumble in the Jungo event on November 13-14, 2021 and request for cooperative funding - for possible action.

Curtis Calder was present at the meeting. He shared that this event attracts about 200 racers and an additional 250 attendees. The amount he is requesting is what he will pay to Humboldt General Hospital to have an ambulance on stand-by.

Jim Billingsley made a motion to approve the grant request of \$1,875, stipulating that if the event is canceled for any reason, the funds will be returned. Motion carried, 4-0.

9.4 Jess Jones, Outlaw Broncs, status of repayment of grant and underwriting funds in the amount of \$20,000 advanced for the December 31, 2020 to January 3, 2021 New Year's Bronc Bash and Running 4 the Money events, which were cancelled due to COVID-19 mandates. Proposals for obtaining repayment of the funds - for possible action

Jess Jones was not present, but he was notified of this agenda item and the meeting by e-mail. Since our last meeting there have been no funds received from Jess Jones/Outlaw Broncs. Legal Counsel O. Kent Maher reviewed possible actions the board can take, including a demand letter and civil action. The board discussed that at this time, the possibility of an event conducted by Jess Jones would not be viable and confirmed that his event is not on the WCVA calendar.

John Arant moved to have legal counsel send a demand letter for the amount of \$20,000. Motion carried, 4-0.

9.5 Manuel Souza, Souza's Bucking Bulls, proposal for PBR or other type of event at Winnemucca Events Complex and request for cooperative funding - for possible action.

Manuel Souza was not present. The board discussed that they need a formal proposal from Manuel for an event on New Year's Eve weekend.

No action was taken.

9.6 Shelly Noble, WCVA staff member, recognition for years of service and pending retirement.

Vice Chair Stone presented Shelly with a flower arrangement in an engraved vase and thanked her for many years of service to the WCVA.

No action was taken.

9.7 Review and approval of proposal for professional services by Steele & Associates to provide auditing services for fiscal years ending June 30, 2021 through June 30, 2023 - for possible action.

The board reviewed the contract for auditing services.

John Arant made a motion to approve \$19,000 plus an estimated \$500 out of pocket expenses for each of the years specified in the contract. Motion carried, 4-0.

10. Director's Report.

10.1 Status of future NHPA World Championship

Director Petersen asked to move this agenda item to next month.

11. Counsel Report, for discussion only

11.1 Counsel Report

No report.

12. Board Administrator Financial Reports

12.1 Financial Reports, for discussion

Administrator Swensen was not present. Reports were available in the board packet for review.

13. Other reports

13.1 Miscellaneous reports, for information

Reports are available in the board packet for review.

13.2 Jim Billingsley attended the listening session with the State Treasurer at the beginning of the month. He shared a comment from the State Treasurer that Winnemucca is far ahead of other entities in regard to being prepared to request funding for projects.

13.3 John Arant asked Kim for an update on the Paint Horse Show coming up the following week. Kim stated the event is going forward, although they may not have as many entries as anticipated due to smoke and COVID-19.

14. Public Comment

No public comment.

15. Regular Business. Next Meeting. The Board confirmed the next regular meeting date of Wednesday, October 20, 2021, 4:00 pm.

16. Adjournment.

John Arant made a motion to adjourn this meeting at 4:39 pm. Motion carried, 4-0.

The meeting was adjourned to the next regular meeting, or to the earlier call of the Chairman or to the call of any three (3) members of the Board on three (3) working days notice.

Respectfully submitted,

Liz Barnard
Administrative Clerk

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APPROVED: October 20, 2021

VOTE: WINNEMUCCA CONVENTION & VISITORS AUTHORITY BOARD

AYES: Stone, Billingsley, Cerri, Arant

NAYS: _____

ABSTAIN: Boyle

ABSENT: _____

APPROVED:

ATTEST:

Terry Boyle
Chair

Liz Barnard
Administrative Clerk