

**Humboldt County Rodeo Board  
Agricultural District #3 – Regular Meeting  
March 13, 2024**

**Board Members Present in Person:** Kent Maher, Chris Bengoa, Dave Louk, Dale Owen, Tom Brown and Fergus Laughridge.

**Board Members Present via Teleconference or Videoconference:** None

**Board Members Absent:** Becky Hill and Ginny Hawkins

**Staff Present in Person:** Kim Petersen and Darrel Field

**Staff Absent:** Charlene Fetterly

**Others Present in Person:** None

**Others Present via Teleconference or Videoconference:** None

**CALL TO ORDER**

Kent called the meeting to order at 5:33 pm.

**PUBLIC COMMENT**

No public comment was presented at the meeting.

**MINUTES CORRECTION - APPROVAL**

Dale moved to approve the minutes of January 10, 2024 as submitted.

The motion passed unanimously.

**EVENTS UPDATES, REPORTS AND SCHEDULING**

a. Ranch Hand Rodeo

Kim presented reports on the Ranch Hand Rodeo including horse sale results and rodeo results.

He commented that the rodeo went smoothly, thanks to Tom Brown and our judges.

No action was taken

**WINNEMUCCA EVENTS COMPLEX (WEC)**

a. WEC Safety / Security Lighting Proposals

Kim presented two proposals, one from Gamma Electric and one from CR Drake & Sons Inc.

The low bid, presented by Gamma Electric proposes sale and installation of the required fixtures for \$40,666.00 with a 5 year warranty on fixtures.

Fergus moved to accept the Gamma Electric proposal of \$40,666.00.

The motion passed unanimously.

b. Pavilion Fan Proposals

Kim presented one proposal out of several requests from Arbon Equipment Coporation for the requested purchase and installation of 4 ceiling fans in the Pavilion for a total of \$45,742.00.

Dale moved to accept the proposal from Arbon Equipment in the amount of \$45,742.00.

The motion passed unanimously.

c. Bucking chute outdoor arena vs portable.

The director asked the board for direction on whether to replace the Event Center bucking chutes or the much older main arena bucking chutes for the \$65,000 in the current budget.

Tom suggested replacing the Event Center chutes while moving the existing event center chutes to the main arena.

Kim will check the dimensions of the existing chutes. He also notes that there are only 8 chutes in the Event Center and 10 chutes in the main arena.

The board asked the director to return with more information on the project.

No action was taken.

d. Electronic sign near Maverik

Kim reports that the project has been delayed due to concerns that the sign is actually partially on DOT property, and other concerns.

No action was taken.

## **2023 - 2024 BUDGET REVIEW – MODIFICATION**

Kim presented the budget report as of 3-13-24. At approximately 75% of elapsed time, tax revenue is at 64.97% and room tax revenue is at 58.79%.

Ag District #3 revenue is at 62.74%, wage and benefit expenses are at 61.81%, service and supply expenses are at 50.78% and capital outlay is at 46.33%.

Event Center revenue is at 96.44%, wage and benefit expenses are at 56.13%, and services and supplies are at 61.10%.

Kim commented that a few expenses are a bit high but the budget is on track.

No action was taken.

## **2024 - 2025 CAPITAL PROJECTSUGGESTIONS**

Kim presented a list of proposed items for the next year capital project suggestions. He notes that many items have no amounts available yet and are in no particular order.

- Concrete K rail for use dividing spaces in campground C, east of the pavilion.
- Privacy wall between the event center and A-1 Towing
- Tables and chairs
- Grade and install base rock in campground E.
- Camp B, grade the hole at the north west corner and install base rock.
- Remove and replace trees along the Maverik entrance.
- Motion Rocket computer replacement for the video production system.
- Floor scrubber for the exhibit hall.
- Concrete sidewalks around the new restroom facility
- Replace the flagpole at the Event Center
- Upgrade to the main arena bucking chutes, announcer stand and shore up the catwalk
- Plant new trees east of the pavilion and add a drip system.
- Exhibit Hall main door, about 10,000
- Update Events Complex locks to cyber keys.
- Cover the last 30 stalls
- Paint the corrugated metal siding on the exhibit hall and 4-H office

Kim will bring a list of approved items back to the next meeting.

## **VOUCHERS – EXPENDITURES APPROVAL**

Kent asked about the padlock item on the outstanding vouchers.

Kim replied that we are padlocking stalls so that people do not take the wrong stalls.

Dave moved to approve the outstanding vouchers consisting of the following:

\$45,484.18 for Ag District #3 through January 30, 2024

\$46,507.87 for the Event Center through January 30, 2024

\$5,559.38 for Ag District #3 through February 29, 2024

\$4,146.86 for the Event Center through February 29, 2024

The motion passed unanimously with Kent abstaining on items from Communication Creations since his wife operates the business.

**INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS**

The board commented on the congestion on Fairgrounds Road in front of the exhibit hall and 4-H office during big events, noting that the street is very narrow with people parked on both sides of the road and contestants attempting to get through on horse back.

The board suggested not allowing parking on the building side of Fairgrounds Road.

Kent commented that as a City street, the council would need to be consulted.

Kent suggested installing a horse path on the building side of the Exhibit Hall and 4-H office.

**PUBLIC COMMENT**

No public comment was presented at the end of the meeting.

**ADJOURNMENT**

Chris moved to adjourn the meeting at 6:13 pm. The motion passed unanimously.

Respectfully submitted,

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Darrel Field, Secretary