

**Humboldt County Rodeo Board  
Agricultural District #3 – Regular Meeting  
April 13, 2022**

**Board Members Present in Person:** Kent Maher, Chris Bengoa, Dale Owen and Ginny Hawkins.

**Board Members Present via Teleconference or Videoconference:** Fergus Laughridge and Becky Hill

**Board Members Absent:**, Dave Louk and Tom Brown

**Staff Present in Person:** Kim Petersen, Charlene Fetterly and Darrel Field

**Others Present in Person:** No members of the public were present at the meeting.

**CALL TO ORDER**

Kent called the meeting to order at 5:31 pm.

**PUBLIC COMMENT**

No public comment was presented at the meeting.

**MINUTES CORRECTION - APPROVAL**

Dale moved to approve the minutes of March 9, 2022

The motion passed unanimously with Becky and Ginny abstaining since they were absent.

**EVENTS UPDATES, REPORTS AND SCHEDULING**

Kim reports that we have a bull riding scheduled this weekend with Manuel Souza, our Labor Day Rodeo stock contractor. Charlene reports that he has 18 bull riders, 12 bronc riders and 15 junior bull riders. Kim hopes the event will be well attended.

No action was taken.

**WINNEMUCCA EVENTS COMPLEX (WEC)**

Kim presented maps produced by staff for promoters who will book their own RV spaces and stalls.

Kent suggested adding a spreadsheet including all space and stall numbers.

No action was taken.

- a. Review, and possible revisions to WEC rules, rates and policies

Kim reports that WCVA has purchased new software for booking facilities. He is working on the WEC rules in order to incorporate WEC booking with the new software. Kim presented current policies so that the board can discuss changes at a future meeting.

No action was taken.

- b. Capital projects update

Kim reports that we are still working on 2021-2022 capital projects including building the tie-up arena on the east side of the Event Center. He comments that we will need to add fire suppression sprinklers and are still waiting on engineers to finish plans. He also notes that barn number two is under construction, the base rock has been laid and we are working to build and cover stalls.

Kent mentioned concerns that we are not receiving bids due to the paperwork required in public projects.

No action was taken.

- c. 2022/2023 Capital projects

Kim presented a list of capital projects for the next period including \$50,000 for a second buddy vacuum trailer, \$30,000 to upgrade Event Center parking lot lighting, \$22,000 to relocate and compact stockpile dirt to the pavilion warm up arena, \$185,000 to build and cover 100 more stalls, \$98,000 to expand east end paved parking lot, \$10,000 for panels and gates, for a total of \$403,000

No action was taken.

## **2021 - 2020 BUDGET REVIEW – MODIFICATION**

Kim presented the 2021–2022 budget including transactions posted through April 11, 2022. At about 75% of elapsed time: Tax revenues are at 94.90%; Ag District #3 revenues are at 171.22%; wage expenses are at 72.42%; and, services and supplies are at 62.69%. Event Center revenue is at 104.26%; wage expenses are at 100.98%; and, service and supply expenses are at 76.79%.

Kim comments that room tax is up again this year at 105.53% thus far. He anticipates room tax revenue reaching \$400,000 this year which will greatly enhance our capital projects budget providing the price of gas does not greatly impact travel. He also notes that temporary employees, trash and insurance accounts were bumped up for the 2022-2023 budget.

No action was taken.

## **VOUCHERS – EXPENDITURES APPROVAL**

Fergus moved to approve outstanding vouchers including:

\$3,965.90 for the Event Center through February 28, 2022.

\$3,676.55 for Ag District #3 through February 28, 2022.

\$8,670.68 for the Event Center through March 31, 2022.

\$20,295.63 for Ag District #3 through March 31, 2022.

The motion passed unanimously with Kent abstaining on items from Communication Creations since the business is operated by his wife.

## **INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS**

No items were presented at the meeting.

## **PUBLIC COMMENT**

No public comment was presented at the meeting.

## **ADJOURNMENT**

Chris moved to adjourn the meeting at 5:58 pm. The motion passed unanimously.

Respectfully submitted,

---

Darrel Field, Secretary