

WINNEMUCCA CONVENTION & VISITORS AUTHORITY
Meeting Minutes – Regular Meeting
July 17, 2024
Winnemucca Convention Center
50 West Winnemucca Boulevard
Winnemucca, Nevada 89445

The meeting was held at the date and place described above at the time scheduled on the posted meeting notice and agenda. The attendees in-person and via remote technology and absences were as follows:

Convention and Visitors Authority Board Officials Present:

Brian Stone, in-person	Chair and Hotel Representative
John Arant, in-person	Vice Chair and Business Representative
Terry Boyle, in-person	Treasurer and Motel Representative
Kent Maher, via remote technology	Board Counsel

Convention and Visitors Authority Board Officials Absent:

Theresa Mavity	City Representative
Ron Cerri	County Representative
Kendall Swensen	Board Administrator

Staff Members Present:

Kim Petersen, in-person	WCVA Director
Shanna Dangel, in-person	Administrative Clerk

Staff Members Absent:

None

Others Present:

Brett Sisley, in-person	WMCA Ministerial Association
Barbara Sealy, in-person	WMCA Ministerial Association
DiAn Putnam	St. Paul's Catholic Church
Eleanor Taylor	St. Paul's Catholic Church
Harmony Brown	WMCA Kitty Cat Catchers/AVA
Michael Brown	WMCA Kitty Cat Catchers/AVA
Alan Duvall	A-1 Commercial Services
Kent Arien	Humboldt County Shooting Park

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER, ROLL, DETERMINATION OF QUORUM

The meeting was called to order at 3:04 pm, the board members in attendance constituted a quorum.

2. PUBLIC COMMENT

No public comment.

3. MEETING NOTICE REPORT

Board Chair Stone reported that the meeting notice and agenda were posted by staff prior to 9:00 am Friday July 12, 2024 at the Convention Center East Hall, the Convention Center West Hall (the place of the meeting), online at notice.nv.gov, online at winnemucca.com, and online at humboldtcountynv.gov. There were no requests for mailed notice during the past six months.

No action taken.

4. BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a “business,” as the term is defined by statute, the board agreed, and

Terry Boyle moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or to directly restrict the formation, operation, or expansion of a business. Motion carried, 3-0.

5. CLAIMS REVIEW

The following claims were submitted in list form to the board members with the meeting notice and agenda; there was the opportunity to review and obtain further information before or at the meeting:

<u>BANK ACCOUNT</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
Nevada State Bank	27592 – 27643	\$206,520.85

Brian Stone moved to approve all claims submitted for July 17, 2024. Motion carried, 3-0.

6. CONSENT AGENDA

- 6.1) Accommodation Tax 9-month refund requests as follows: Dean (\$482.40), Ashford (\$1,029.60), Taitague (\$648.00), Hadley (\$514.25), Smith (\$324.00), Frazier (\$796.80), Earl (\$612.14), Fry (\$324.00), Helton (\$527.00), Reed (\$360.00).

John Arant moved to approve the consent agenda as submitted. Motion carried, 3-0.

7. GENERAL BUSINESS

- 7.1) Michael Brown, Humboldt Advocates for Victims of Abuse, Talent Show Fundraiser, August 17, 2024, East Hall main floor and lounge, Facility Fee grant request, not to exceed \$750.

Michael Brown and Harmony Brown requested a facility grant for the Winnemucca Kitty Kat Catchers, a 501(c)3 organization, to hold a fundraising talent show to benefit their non-profit, and the Humboldt Advocates for Victims of Abuse. This is a first-year event that if successful may be held annually.

Terry Boyle moved to grant the request for the East Hall facility grant not to exceed \$750.00. Motion carried, 3-0.

- 7.2) Brett Sisley, Winnemucca Ministerial Association, Annual Spaghetti Feed, August 24, 2024, West Hall and kitchen, Facility Fee grant request, not to exceed \$900.

Brett Sisley and Barbara Sealy from the Winnemucca Ministerial Association requested a facility fee grant for use of the West Hall and kitchen to hold the organization's annual spaghetti feed. This will be the third year of the event and they have raised \$3,500 each year. This year they are partnering with the Living Stones Church and hope to increase attendance. All proceeds go to the food bank and soup kitchen.

John Arant moved to approve the request for the West Hall and kitchen facility grant not to exceed \$900. Motion carried, 3-0

- 7.3) Eleanor Taylor, St. Paul's Catholic Church, St. Paul's Centennial Celebration Dinner, October 19, 2024, West Hall and kitchen, Facility Fee grant request, not to exceed \$900

Eleanor Taylor and DiAn Putnam requested a facility fee grant for the use of the West Hall and kitchen for St. Paul's Catholic Church Centennial Dinner event. Taylor gave a brief history of the church and stated that there was interest in the event from locals and individuals across the state.

John Arant moved to approve the request for a facility fee grant for the West Hall and kitchen not to exceed \$900. Motion carried, 3-0

- 7.4) Kent Arrien, Humboldt County Shooting Park, annual shooting park maintenance contribution, Cooperative Funding grant request, \$2,000.

Kent Arrien from the Humboldt County Shooting Park requested a Cooperative Funding grant for annual maintenance needs for \$2,000. Arrien stated that the majority of the budget gets used up before the end of

the year. Arrien commented on the success of the newly added long-range shooting area and noted that visitors come from other states to utilize the facility.

Terry Boyle moved to approve the request from the Humboldt County Shooting Park for a Cooperative Funding grant of \$2,000. Motion carried, 3-0.

8. DIRECTOR'S REPORT

- 8.1) The Ranch Hand Rodeo was reported successful. Profit and loss statements for FY 2022/23 and FY 2023/24 were reviewed. The loss for FY 2023/24 was less than the previous year, possibly due to the purchase of video equipment in FY 2022/23. The horse sale numbers were down, making a large fiscal impact on the event. Petersen said they are hoping to add cow-dog trials on foot, which is a new trend for this activity.

The Silver State International Rodeo was a success, but the event had 25% fewer competitors than last year. Multiple rodeo events (in other areas) which attract the same contestants scheduled closely together, and the economy may have been contributing factors.

- 8.2) The architects recommended by Cumming Group for the East Hall renovation project were contacted. The timeline for work to start would be the spring of 2025 with the possibility of removing the metal from the roof taking place this year. Chair Brian Stone suggested the compromised acrylic on the East Hall marquee be replaced due to the pushing out of the work start date. Petersen agreed that this needed to be done and stated he would have this replaced as soon as possible. Petersen commented a discussion on continuing with the Cumming Group and TSK may be added to the August meeting agenda.

- 8.3) The Winnemucca Indoor Event Center addition project was being considered with a scaled back proposal and details will be forthcoming.

9. COUNSEL REPORT

No report.

10. BOARD ADMINISTRATOR FINANCIAL REPORTS

No report.

11. OTHER REPORTS

No report.

12. PUBLIC COMMENT

No public comment.

13. ADJOURNMENT

John Arant moved to adjourn the meeting at 3:55 pm. Motion carried, 3-0.

Respectfully submitted,

Shanna Dangel
Administrative Clerk

APPROVED: August 21, 2024

VOTE: WINNEMUCCA CONVENTION & VISITORS AUTHORITY BOARD

AYES: Stone, Arant, Boyle

NAYS: _____

ABSTAIN: Mavity, Cerri

ABSENT: _____

APPROVED:

ATTEST:

Brian Stone, Chair

Shanna Dangel, Administrative Clerk