

WINNEMUCCA CONVENTION & VISITORS AUTHORITY
Meeting Minutes – Regular Meeting
August 21, 2024
Winnemucca Convention Center
50 West Winnemucca Boulevard
Winnemucca, Nevada 89445

The meeting was held at the date and place described above at the time scheduled on the posted meeting notice and agenda. The attendees in-person and via remote technology and absences were as follows:

Convention and Visitors Authority Board Officials Present:

John Arant, in-person	Vice Chair and Business Representative
Terry Boyle, in-person	Treasurer and Motel Representative
Theresa Mavity, in-person	City Representative
Kent Maher, in-person	Board Counsel

Convention and Visitors Authority Board Officials Absent:

Brian Stone	Chair and Hotel Representative
Ron, Cerri,	County Representative
Kendall Swensen	Board Administrator

Staff Members Present:

Kim Petersen, in-person	WCVA Director
Shanna Dangel, in-person	Administrative Clerk

Staff Members Absent:

None

Others Present:

Jennifer Trakas, in-person	Humboldt County Assessor's Office
Andy Heiser, in-person	Humboldt County Assessor's Office
Kayla Jonas, in-person	Humboldt County Assessor's Office

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER, ROLL, DETERMINATION OF QUORUM

The meeting was called to order at 3:00 pm, the board members in attendance constituted a quorum.

2. PUBLIC COMMENT

No public comment.

3. MEETING NOTICE REPORT

Vice-Chair Arant reported that the meeting notice and agenda were posted by staff prior to 9:00 am Friday, August 16, 2024, at the Convention Center West Hall (the place of the meeting), the Convention Center East Hall, online at notice.nv.gov, online at winnemucca.com, and online at humboldtcountynv.gov. No persons have requested mailed notice during the past six months.

No action taken.

4. BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the board agreed, and

Theresa Mavity moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or to directly restrict the formation, operation, or expansion of a business. Motion carried, 3-0.

5. CLAIMS REVIEW

The following claims were submitted in list form to the board members with the meeting notice and agenda; there was the opportunity to review and obtain further information before or at the meeting:

BANK ACCOUNT
Nevada State Bank

CHECK NUMBERS
27680 – 27707

AMOUNT
\$186,052.56

Vice-Chair John Arant moved to approve all claims submitted for August 21, 2024. Motion carried, 3-0.

6. CONSENT AGENDA

6.1) Accommodation Tax 9-month refund requests as follows: Derrick (\$426.60), Garrett (\$1,090.20), Harvane (\$426.60), Knighton (\$493.66), Milner (\$437.40), and Morton (\$454.84).

Vice-Chair John Arant moved to approve the consent agenda as submitted. Motion carried, 3-0.

7. GENERAL BUSINESS

7.1) Jennifer Trakas, Humboldt County Assessor's Office, Assessors Association of Nevada Fall Conference, September 9-12, 2024, Cooperative Funding grant request for supplies and equipment not to exceed \$306.

Jennifer Trakas, Andy Heiser, and Kayla Jonas from the Humboldt County Assessor's Office requested a cooperative funding grant of \$306 to pay for supplies and linen at the Assessors Association of Nevada Fall Conference. The funds will assist in maintaining their budget and most of the conference attendees will be from out of town.

Terry Boyle moved to grant the request for the Cooperative Funding grant for supplies, not to exceed \$306.00. Motion carried, 3-0.

7.2) Pachi Bengochea, Request for authorization to take possession of, restore, show, and store the Winnemucca Propane Special vehicle currently displayed in the East Hall.

No action taken.

7.3) Nevada-Idaho ACTRA, NV-ID ACTRA Finals, September 12-15, 2024, Facility Fees grant request for the Winnemucca Events Center and Pavilion not to exceed \$6,800.

Director Petersen commented that this annual event is successful and brings many visitors to town as competitors and spectators. Sponsoring this event by paying the facility fees is an incentive for the event to return to Winnemucca.

Terry Boyle moved to approve the request of Nevada-Idaho ACTRA for a Facility Fee grant for the Winnemucca Events Center and Pavilion not to exceed \$6,800. Motion carried, 3-0

8. DIRECTOR'S REPORT

Director Petersen reported: (i) the weather was supposed to be great and good attendance was expected for all the Tri-County Fair activities planned throughout the weekend; (ii) the Ranch Hand Rodeo is about 6 months from now and planning for this large event will be at the forefront for the next several months; and, (iii) letters were sent to Cumming Group and TSK advising both organizations that their services for the East Hall exterior renovation project would no longer be needed until further notice.

9. COUNSEL REPORT

Legal Counsel Maher advised that the bids for the East Hall basement repair project were being solicited.

10. BOARD ADMINISTRATOR FINANCIAL REPORTS

No report.

11. OTHER REPORTS

No report.

12. PUBLIC COMMENT

No public comment.

13. ADJOURNMENT

Terry Boyle moved to adjourn the meeting at 3:27 pm. Motion carried, 3-0.

Respectfully submitted,

Shanna Dangel
Administrative Clerk

APPROVED: October 16, 2024

VOTE: WINNEMUCCA CONVENTION & VISITORS AUTHORITY BOARD

AYES: Arant, Boyle, Mavity

NAYS: _____

ABSTAIN: Stone, Cerri

ABSENT: _____

APPROVED:

ATTEST:

Brian Stone, Chair

Shanna Dangel, Administrative Clerk