

WINNEMUCCA CONVENTION & VISITORS AUTHORITY
Meeting Minutes – Special Meeting
September 4, 2024
Winnemucca Convention Center
50 West Winnemucca Boulevard
Winnemucca, Nevada 89445

The meeting was held at the date and place described above at the time scheduled on the posted meeting notice and agenda. The attendees in-person and via remote technology and absences were as follows:

Convention and Visitors Authority Board Officials Present:

Brian Stone, in-person	Chair and Hotel Representative
John Arant, in-person	Vice-Chair and Business Representative
Terry Boyle, in-person	Treasurer and Motel Representative
Theresa Mavity, in-person	City Representative
Kent Maher, in-person	Board Counsel
Kendall Swensen, in-person	Board Administrator

Convention and Visitors Authority Board Officials Absent:

Ron Cerri	County Representative
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Staff Members Present:

Kim Petersen, in-person	WCVA Director
Shanna Dangel, in-person	Administrative Clerk

Staff Members Absent:

None

Others Present:

None

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER, ROLL, DETERMINATION OF QUORUM

The meeting was called to order at 3:31 pm, the board members in attendance constituted a quorum.

2. PUBLIC COMMENT

No public comment.

3. MEETING NOTICE REPORT

Vice-Chair Arant reported that the meeting notice and agenda were posted by staff prior to 9:00 am Friday, August 30, 2024, at the Convention Center East Hall, the Convention Center West Hall (the place of the meeting), online at notice.nv.gov, online at winnemucca.com, and online at humboldtcountynv.gov. No persons have requested mailed notice during the past six months.

No action taken.

4. BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a “business,” as the term is defined by statute, the board agreed, and

Chair Brian Stone moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or to directly restrict the formation, operation, or expansion of a business. Motion carried, 4-0.

5. GENERAL BUSINESS

5.1) WCVA Director – Winnemucca Convention Center East Hall parking garage basement project for repairs and sealing of deteriorated (cracked, corroded, delaminated, spalled, etc.) concrete walls, ceiling support beams, and slabs, review of bid proposals, discussion of project scope and cost, and possible approval and award of lowest responsive and responsible bid received or possible rejection of all bid(s) received.

Copies of the bids received from SI Legacy (\$288,350) and Braemar (\$682,797) were reviewed. Director Petersen and Board Counsel Maher presented a breakdown of each bid received. The bid received from

Braemar did not meet the requirements outlined in the request for proposals thus disqualifying the bid as non-responsive. The low bid proposal from SI Legacy was responsive to the requirements of the request for proposals. SI Legacy performed the work for the East Hall parking lot resurfacing and did a good job. Director Petersen recommended the bid be awarded to SI Legacy per their proposal.

Terry Boyle moved to approve award of the bid from SI Legacy as presented for \$288,350 to complete the East Hall parking garage basement project as proposed. Motion carried, 4-0.

6. PUBLIC COMMENT
No public comment.

7. ADJOURNMENT
John Arant moved to adjourn the meeting at 3:41 pm. Motion carried, 4-0.

Respectfully submitted,

Shanna Dangel
Administrative Clerk

APPROVED: October 16, 2024

VOTE: WINNEMUCCA CONVENTION & VISITORS AUTHORITY BOARD

AYES: Stone, Arant, Boyle, Mavity

NAYS:

ABSTAIN: Cerri

ABSENT:

APPROVED:

ATTEST:

Brian Stone, Chair

Shanna Dangel, Administrative Clerk