WINNEMUCCA CONVENTION & VISITORS AUTHORITY
Meeting Minutes – Regular Meeting
September 18, 2024
Winnemucca Convention Center
50 West Winnemucca Boulevard
Winnemucca, Nevada 89445

The meeting was held at the date and place described above at the time scheduled on the posted meeting notice and agenda. The attendees in-person and via remote technology and absences were as follows:

Convention and Visitors Authority Board Officials Present:

Brian Stone, in-person	Chair and Hotel Representative
Terry Boyle, in-person	Treasurer and Motel Representative
Theresa Mavity, in-person	City Representative
Kent Maher, in-person	Board Counsel
Kendall Swensen, in-person	Board Administrator

Convention and Visitors Authority Board Officials Absent:

John Arant	Vice Chair and Business Representative
Ron Cerri	County Representative

Staff Members Present:

Kim Petersen, in-person	WCVA Director
Shanna Dangel, in-person	Administrative Clerk

Staff Members Absent:
None

Others Present:

Pachi Bengochea, in-person	Quality Floors & Paint
Mike Sheppard, in-person	Michael Clay Constructors
JoAnn Casalez, in-person	Humboldt General Hospital
Billie Lucero, in-person	Humboldt General Hospital
Travis Petersen, in-person	Nevada Gold Mines
Michelle Allen, via remote technology	Humboldt Development Authority

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER, ROLL, DETERMINATION OF QUORUM
The meeting was called to order at 3:06 pm, the board members in attendance constituted a quorum.

2. PUBLIC COMMENT
Michelle Allen reported a $50,000 state grant was awarded for a mural project slated for April or May of 2025. The estimated total cost for the project is $70,000. It is anticipated 20 or more murals will be painted throughout the weekend. Allen suggested the WCVA could be involved with the possibility of finding some areas on the convention center property for placement of art. Allen stated she will to return to an upcoming board meeting when she has more information to share.

3. MEETING NOTICE REPORT
Chair Stone reported that the meeting notice and agenda were posted by staff prior to 9:00 am Friday, September 13, 2024, at the Convention Center West Hall, the Convention Center East Hall (the place of the meeting), online at notice.nv.gov, online at winnemucca.com, and online at humboldtcountynv.gov. No persons have requested mailed notice during the past six months.

No action taken.

4. BUSINESS IMPACT DETERMINATION
After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the board agreed, and

Terry Boyle moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or to directly restrict the formation, operation, or expansion of a business. Motion carried, 3-0.

5. CLAIMS REVIEW

The following claims were submitted in list form to the board members with the meeting notice and agenda; there was the opportunity to review and obtain further information before or at the meeting:

BANK ACCOUNT	CHECK NUMBERS	AMOUNT
Nevada State Bank	27709 – 27748	$196,003.76

Theresa Mavity moved to approve all claims submitted for September 18, 2024. Motion carried, 3-0.

6. CONSENT AGENDA

6.1) Accommodation Tax 9-month refund requests as follows: Foster ($1,156.80).

Chair Stone moved to approve the consent agenda as submitted. Motion carried, 3-0.

7. GENERAL BUSINESS

7.1) Joann Casalez, Humboldt General Hospital, Humboldt General Hospital Community Health Fair, March 22, 2025, West Hall Facility Fee grant request – All including linen not to exceed $1,050.

JoAnn Casalez and Billie Lucero appeared and requested payment of the facility fees for the Humboldt General Hospital (HGH) Community Health Fair in 2025, which will take place in conjunction with a blood drive. HGH is hoping to offer the health lab fees for free. This is the first year that HGH has requested assistance with facility fees for the event.

Terry Boyle moved to approve the Humboldt General Hospital request for facility fees for this event, linen not included, not to exceed $1,050. Motion carried 3-0.

7.2) Lindsey Tregellas, 777 Barrel Racing, Last Dash 4 Cash Barrel Race, November 1-3, 2024, Cooperative Funding grant request, $7,500.

Director Petersen commented that this annual event is successful and brings many visitors to town as competitors and spectators. WCVA has historically funded the event.

Theresa Mavity moved to approve the 777 Barrel Racing request for a Cooperative Funding grant in the amount of $7,500. Motion carried 3-0.

7.3) Pachi Bengochea, Request for authorization to take possession of, restore, show, and store the Winnemucca Propane Special vehicle currently displayed in the East Hall.

Pachi Bengochea requested consideration to take possession of the Winnemucca Special vehicle currently housed in the East Hall lounge area. He proposes to showcase the car by taking it to car shows, noting the vehicle is rich in history and will provide exposure for possible tourism to the city. Director Petersen said the vehicle was donated to the WCVA and it would not be difficult to remove it from the current location. After questions and discussion, it was determined to gather more information and place this item on a future agenda to discuss and possibly approve the proper means of disposal of the property.

No action taken.

7.4) Travis Petersen, Mine Rescue Events Emergency Fire Tower, project update.

Travis Petersen, Nevada Gold Mines Emergency Response Chief, presented a slide show of a fire tower training facility with some examples of designs that are being considered. A training facility could benefit multiple agencies and there are potential events that a fire tower facility could bring to town. The estimated cost for the project is approximately $1.6M. Grants are being sought for the majority of the funding. Director Petersen added he will request of the Ag #3 Board consideration to use the fairgrounds for a possible location of the fire tower facility.

No action taken.

7.5) Mike Sheppard, WCVA East Hall rehabilitation project and Winnemucca Events Complex building project discussion and recommendations for defining the scope of the projects and controlling the costs associated with the projects.

Mike Sheppard, a local contractor, presented ideas and options for the East Hall rehabilitation project and the Winnemucca Events Complex building addition project. The East Hall building needs to be modernized and there are several benefits of a building addition at the Winnemucca Events Complex. An architect needs to be hired to make the projects a reality. Sheppard will return to a future board meeting with further information regarding both projects.

No action taken.

8. DIRECTOR'S REPORT

8.1) Director Petersen reported the Tri-County Fair made a small profit this year and the rodeo was not profitable. Petersen is hoping to combine a concert with the rodeo next year to increase attendance. The truck-pull event did well as it always has historically. Overall attendance was up this year, possibly helped by the great weather during the weekend.

9. COUNSEL REPORT
No report.

10. BOARD ADMINISTRATOR FINANCIAL REPORTS

10.1) Administrator Swensen reported that room tax revenue continues to be lower than the previous year. The investment accounts continue to perform well.

11. OTHER REPORTS
No report.

12. PUBLIC COMMENT
No public comment.

13. ADJOURNMENT

Chair Stone moved to adjourn the meeting at 4:06 pm. Motion carried, 3-0.

Respectfully submitted,

Shanna Dangel
Administrative Clerk

APPROVED: December 18, 2024

VOTE: WINNEMUCCA CONVENTION & VISITORS AUTHORITY BOARD

AYES:	Stone, Boyle, Mavity
NAYS:	
ABSTAIN:	Arant, Cerri
ABSENT:	

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APPROVED:

Brian Stone, Chair

ATTEST:

Shanna Dangel, Administrative Clerk