

NOTICE OF PUBLIC MEETING  
WINNEMUCCA CONVENTION & VISITORS AUTHORITY  
Winnemucca Convention & Visitors Authority Regular Meeting  
October 15, 2025  
3:00 PM:

Winnemucca Convention Center  
West Hall  
50 West Winnemucca Boulevard  
Winnemucca, Nevada 89445

All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be heard in any order and at any time unless a time is specified; if a time is specified, the time may be the approximate time; two or more items may be combined for consideration; an item may be removed from the agenda; or discussion relating to an item may be delayed at any time. Public comment is designated for discussion only. The public has the opportunity to address the Board on any matter not appearing on the agenda; however, no action may be taken on a matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Public comment may be heard on any item listed on the agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the meeting.  
All public comment may be limited to three (3) minutes per person, at the discretion of the Board.

**Agenda - Wednesday, October 15, 2025**

**VIRTUAL and IN-PERSON**  
Convention Center West Hall Meeting Room is Open

**FOR TELECONFERENCE OR VIDEO CONFERENCE ACCESS**

**[Click Here to JOIN](#)**

Meeting ID: 829 3839 6179 Passcode: 161976  
Telephone (audio only): 1-719-359-4580, Passcode: 161976

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER, ROLL CALL, QUORUM DETERMINATION
2. PUBLIC COMMENT - Discussion only - This period is for comments by the public. No action may be taken on a matter raised until it is placed on an agenda for action.
3. MEETING NOTICE REPORT - Discussion and possible action – This period is to determine that the meeting agenda and notice for this meeting were timely and properly posted and distributed according to the requirements of NRS Chapter 241.
4. BUSINESS IMPACT DETERMINATION - Discussion and possible action – Determination whether or not any agenda item proposes the adoption of any rule which would impose, increase or change the basis for the calculation of a fee that is paid in whole or in substantial part by a business, which would impose a direct and significant economic burden upon a business or directly restrict the formation or expansion of a business, pursuant to NRS Chapter 237.
5. CLAIMS-EXPENDITURES – Discussion and possible action - Claims, warrants, expenditures, and payment requests will be considered under this item.  
  
5.1) WCVA claims through October 15, 2025

6. CONSENT AGENDA - Discussion and possible action - The items may be approved in a single motion; however, upon Board member request, any consent item may be discussed separately from the other items and other action, including postponement or denial of the item, may take place.

6.1) Accommodation Tax 9-month refund requests are as follows: Emerson (\$749.00), Moore (\$468.97), and Palmer (\$466.97).

6.2) WCVA meeting minutes September 17, 2025.

7. GENERAL BUSINESS - Discussion and possible action, unless otherwise noted.

7.1) Natalie Betschart, Euskaldunak Danak Bat, Fall Dinner & Dance/Mus Tournament, November 8-9, 2025, Cooperative Funding grant request \$5,000.

[Euskaldunak Danak Bat Fall Event Funding Request.pdf](#)

7.2) Stacy Crouch, Great Basin College–Student Nursing Organization, GBC Bingo Night, March 20, 2026, Cooperative Funding facility fee request, East Hall Main Floor/Lounge \$750.

[GBC Student Nursing Organization Bingo Facility Fee Request.pdf](#)

7.3) Jenni Ivey-Jana Nettleton, Communities in Schools of Northeastern Nevada Humboldt, Communities in Schools Winter Bingo Fundraiser, January 17, 2026, Cooperative Funding facility fee request, Exhibit Hall/Kitchen \$450.

[Communities in School Facility Fee Request Bingo.pdf](#)

7.4) Carri Maganzini, Winnemucca Domestic Violence Services, WDVS Mayor's Ball, October 18, 2025, Cooperative Funding facility fee request, West Hall \$800.

[WDVS Mayor's Ball Facility Fee Request.pdf](#)

7.5) Kate Fries, Senior Citizens of Humboldt County, Senior Center Craft Fair, November 22, 2025, Cooperative Funding grant request \$1,500.

[Senior Center Craft Fair Funding Request.pdf](#)

7.6) Kimberley Madrid, Winnemucca Balloons, Winnemucca Balloon Festival, October 24-26, 2025, Cooperative Funding request \$4,000.

[WMCA Balloons Grant Request.pdf](#)

7.7) Angie Van Drielen, Winnemucca Witchy Market, Winnemucca Witchy Market and Witches' Ball, October 25, 2025, Cooperative Funding grant request, West Hall \$800.

[Winnemucca Witchy Market Facility Fee Request.pdf](#)

7.8) WCVA Director, East Hall demolition project, ratify request for authorization to obtain traffic control services, including equipment-signage setup, onsite monitoring and equipment-signage take down, to facilitate the lane closure of W. Winnemucca Blvd. during the East Hall project at an estimated cost of \$10,180.

[E. Hall Demolition Estimate Silver State Barricade.pdf](#)

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7.11) WCVA Director, Winnemucca Events Complex kitchen addition, request to approve the estimate increase addendum submitted by Concept Architecture for \$12,300. A scope change to include the addition of civil design (including limited survey and construction documentation was the cause for the estimate increase.

[Concept Architecture Estimate Increase.pdf](#)

8. DIRECTOR'S REPORT - Discussion only - This item is for receiving reports, updates, and information from the WCVA Director that are relevant to WCVA activities and functions. No action may be taken on a matter raised until it is placed on an agenda for action.
9. COUNSEL REPORT - Discussion only - This item is for receiving reports, updates and information from the WCVA Legal Counsel that are relevant to WCVA activities and functions. No action may be taken on a matter raised until it is placed on an agenda for action.
10. BOARD ADMINISTRATOR FINANCIAL REPORTS – Discussion and possible action - This item is for receiving reports, updates, and information from the WCVA Board Administrator which are relevant to WCVA finances and budget activities and functions. The action may include recommendations regarding investments of funds.

10.1) Financial Reports

[WCVA Investment Account September 2025.pdf](#)

10.2) Board Administrator notice of intent to retire and request to appoint Abram Swensen as the replacement WCVA Board Administrator.

11. OTHER REPORTS - Discussion only – This item is for receiving reports, department updates and information from the board or staff which may be relevant to WCVA activities and functions. No action may be taken on a matter raised until it is placed on an agenda for action.
12. PUBLIC COMMENT - Discussion only - This period is for comments by the public. No action may be taken on a matter raised until it is placed on an agenda for action.
13. ADJOURNMENT

NOTICE: The WCVA Board may by law receive information from legal counsel regarding potential or existing litigation involving a matter over which the WCVA Board has supervision, control, jurisdiction or advisory power, and such gathering does not constitute a meeting.

**CERTIFICATE OF POSTING**

PLACES POSTED: Winnemucca Convention Center: 50 W. Winnemucca Blvd. at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
Winnemucca Convention Center Website: [www.winnemucca.com](http://www.winnemucca.com) at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
Humboldt County Website: [www.hcnv.us](http://www.hcnv.us) at \_\_\_\_\_ A.M. By: \_\_\_\_\_  
State of Nevada Website: [www.notice.nv.gov](http://www.notice.nv.gov) at \_\_\_\_\_ A.M. By: \_\_\_\_\_

MEETING DATE: October 15, 2025 POSTED BY: *Shanna Dangel* DATE POSTED: October 10, 2025

**NOTE FOR SUPPORTING MATERIAL:** A copy of the supporting material for the meeting may be obtained at County Commission meeting/agendas on the Humboldt County website: [www.hcnv.us](http://www.hcnv.us) or by contacting Shanna Dangel, Administrative Support, at 50 W. Winnemucca Blvd., Winnemucca, Nevada 89445, (775) 623-5071, ext. 106.

**NOTICE TO PERSONS WITH DISABILITIES** - Reasonable efforts will be made to assist and accommodate physically disabled persons desiring to attend the meeting. Please call the Winnemucca Convention & Visitor Authority Office at 623-5071 in advance so that arrangements may be conveniently made.

**EQUAL OPPORTUNITY NOTICE** - Humboldt County is an Equal Opportunity Employer and will not discriminate against employees or applicants for employment or services in an unlawful manner.

**NON-DISCRIMINATION STATEMENT** - In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-9339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7422; or
- (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

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