

WINNEMUCCA CONVENTION & VISITORS AUTHORITY
Meeting Minutes – Regular Meeting
November 19, 2025
Winnemucca Convention Center
50 West Winnemucca Boulevard
Winnemucca, Nevada 89445

The meeting was held at the date and place described above at the time scheduled on the posted meeting notice and agenda. The attendees in-person and via remote technology and absences were as follows:

Convention and Visitors Authority Board Officials Present:

Brian Stone, in-person	Chair and Hotel Representative
Terry Boyle, in-person	Motel Representative
Theresa Mavity, in-person	City Representative
Kent Maher, in-person	Board Counsel

Convention and Visitors Authority Board Officials Absent:

Kendall Swensen	Board Administrator
Ron Cerri	County Representative

Staff Members Present:

Kim Petersen, via remote technology	WCVA Director
Shanna Dangel, in-person	Administrative Clerk

Staff Members Absent:

None

Others Present:

Tina Wilson, in-person	Winnemucca Archers
John Brooks, in-person	Lowry High School
Shaun Taylor, in-person	Lowry High School
Gwendolyn Sonesen, in-person	Zamudio Family Fundraiser
Denni Byrd, in-person	Humboldt County Rodeo Club
Alan Duvall, in-person	A-1 Commercial Services
JoAnn Casalez, in-person	Humboldt General Hospital

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER, ROLL, DETERMINATION OF QUORUM

The meeting was called to order at 3:00 pm, the board members in attendance constituted a quorum.

2. PUBLIC COMMENT

No public comment.

3. MEETING NOTICE REPORT

Chair Stone reported that the meeting notice and agenda were posted by staff prior to 9:00 am Friday, November 14, 2025, at the Convention Center East Hall, the Convention Center West Hall (the place of the meeting), online at notice.nv.gov, online at winnemucca.com, and online at humboldtcountynv.gov. No persons have requested mailed notice during the past six months.

No action taken.

4. BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a “business,” as the term is defined by statute, the board agreed there is no impact.

Theresa Mavity moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or to directly restrict the formation, operation, or expansion of a business. Motion carried, 3-0.

5. CLAIMS REVIEW

The following claims were submitted in list form to the board members with the meeting notice and agenda; there was the opportunity to review and obtain further information before or at the meeting:

<u>BANK ACCOUNT</u>	<u>CHECK NUMBERS</u>	<u>AMOUNT</u>
Nevada State Bank	28425-28488	\$333,039.71

Terry Boyle moved to approve all claims submitted for November 19, 2025. Motion carried, 3-0.

6. CONSENT AGENDA

6.1) Accommodation Tax 9-month refund requests as follows: Crutcher (\$1,143.00), Brock (\$516.00), Deter (\$510.00), Baker (\$334.31), and Johnson (\$714.00).

6.2) WCVA meeting minutes October 15, 2025.

Theresa Mavity moved to approve the consent agenda as submitted. Motion carried, 3-0.

7. GENERAL BUSINESS

7.1) Denni Byrd, Humboldt County Rodeo Club, Humboldt County Jr. High and High School Rodeo, May 1-3, 2026, Cooperative Funding facility fee request, Winnemucca Events Complex all areas not to exceed \$9,000.

Denni Byrd and other members of the Humboldt County Rodeo Club appeared and requested a Cooperative Funding facility fee grant for their event in May. This event is widely attended and participated in and brings many visitors to the community.

Chair Stone moved to approve the Cooperative Funding facility fee request by the Humboldt County Rodeo Club for use of the Winnemucca Events Complex all areas not to exceed \$9,000. Motion carried 3-0.

7.2) Gwendolyn Sonesen, Zamudio Family Fundraiser, December 6, 2025, Cooperative Funding facility fee request, East Hall main floor and lounge \$750

Gwendolyn Sonensen, family representative, appeared and requested a Cooperative Funding facility fee grant for use of the East Hall main floor and lounge for a fundraiser to aid the Zamudio family who are experiencing hardship due to medical issues. The event will have food, raffles, and a silent auction.

Terry Boyle moved to approve the Cooperative Funding facility fee request for the use of the East Hall main floor and lounge not to exceed \$750. Motion carried 3-0.

7.3) Debbie Stone, Chamber of Commerce, Chamber of Commerce Funding January 2026–December 2026, Cooperative Funding grant request \$17,500.

No Chamber representative was present. The Board discussed that the WCVA has historically supported the Chamber of Commerce with an annual Cooperative Funding grant to assist with the cost of daily operations.

Theresa Mavity moved to approve the Cooperative Funding grant request for \$17,500 for the Chamber of Commerce January 2026 through December 2026 operations. Motion carried 3-0.

7.4) Tina Wilson, Winnemucca Archers, Nevada Open 2026, January 10-11, 2026, Cooperative Funding grant request \$3,000

Tina Wilson appeared and requested a Cooperative Funding grant for use of the Exhibit Hall for the Nevada Open tournament. This event is widely participated in by out of town contestants.

Theresa Mavity moved to approve the Cooperative Funding grant request of \$3,000 to the Winnemucca Archers for the 2026 Nevada Open tournament. Motion carried 3-0.

7.5) Tina Wilson, Winnemucca Archers, 3-D Indoor Archery Challenge, March 13-15, 2026, Cooperative Funding grant request \$3,600.

Tina Wilson appeared and requested a Cooperative Funding facility fee grant for use of the Winnemucca Events Complex. Winnemucca Archers hosts this successful annual event each March which draws many out of area participants.

Terry Boyle moved to approve the Cooperative Funding facility fee request for the Winnemucca Archers for use of the Winnemucca Events Complex not to exceed \$3,600. Motion carried 3-0.

7.6) JoAnn Casalez, Humboldt General Hospital, HGH Community Health Fair, March 28, 2026 Cooperative Funding facility fee request for the West Hall and 60 table linens not to exceed \$1,070.

JoAnn Casalez appeared and requested a Cooperative Funding facility fee grant for use of the West Hall for Humboldt General Hospital to host the 2026 Community Health Fair and a donation for use of the table linens. The requested funding helps keep the cost down and allows medical testing and screening to be provided for a lower cost to the attendees.

Theresa Mavity moved to approve the Cooperative Funding facility fee request for the Humboldt General Hospital 2026 Community Health Fair use of the entire West Hall including linens, not to exceed \$1,070. Motion carried 3-0.

7.7) Shaun Taylor, Albert M. Lowry High School, NIAA State Wrestling Championships. February 12-14, 2026, Cooperative Funding grant request \$17,900.

Lowry High School representatives Shaun Taylor and John Brooks appeared and requested a Cooperative Funding grant for the NIAA State Wrestling Championships to be held at the Winnemucca Events Complex in February 2026. This event was last held in Winnemucca in 2023 and is widely participated in and attended by out of town visitors. The funds will be used for hospitality purposes.

Terry Boyle moved to approve the Cooperative Funding Grant request for \$17,900 to support the NIAA State Wrestling Championships. Motion carried 3-0.

7.8) Angie Van Drielen, Winnemucca Witchy Market, Winnemucca Witchy Market and Witches Ball, ratify request submitted for use of the West Hall to include the kitchen increasing the Cooperative Funding facility fee request from \$800 to \$900.

The funding request for use of the West Hall was previously authorized by the Board but the requester neglected to include in the request the use of the kitchen facilities and the additional fee for such use. This item is for the Board to formally ratify the prior authorization.

Chair Stone moved to ratify the previous Cooperative Funding facility fee request by Angie Van Drielen to include the West Hall kitchen not to exceed \$900. Motion carried 3-0.

7.9) Darrel Field, Run-A-Mucca Committee, Run-A-Mucca Motorcycle & Music Festival, May 22-24, 2026, Cooperative Funding grant request \$50,000.

Darrel Field presented the request for the Run-A-Mucca Committee for a Cooperative Funding grant in the sum of \$50,000. The funds will be used primarily for entertainment and to fund the purchase of a Harley Davidson motorcycle for the annual motorcycle raffle. Field noted that out of the area attendance at the festival has been declining over the past few years and obtaining affordable entertainment has been difficult.

Terry Boyle moved to approve the Cooperative Funding grant request for the 2026 Run-A-Mucca Motorcycle and Music Festival for the sum of \$50,000. Motion carried 3-0.

7.10) Darrel Field, Tri-County Fair, August 28–31, 2025, Cooperative Funding underwriting request \$5,000.

Darrel Field, on behalf of Ag District 3, presented the request for \$5,000 underwriting for the 2026 Tri-County Fair. Field reported that the Fair has been a successful and well attended event. The 2025 underwriting was returned to the WCVA.

Theresa Mavity moved to approve the Cooperative Funding underwriting for \$5,000 for the 2026 Tri-County Fair. Motion carried 3-0.

7.11) Ranch Hand Rodeo Weekend, February 25–March 1, 2026, Cooperative Funding grant request \$20,000.

Darrel Field, Ag District 3 representative, requested a Cooperative Funding grant for the 2026 Ranch Hand Rodeo. This event has been holding its own for several years and event participation is consistent from year to year, but the available funds have been declining each year making it necessary to request Cooperative Funds from the WCVA for the 2026 event for the first time in over a decade.

Chair Stone moved to approve the Cooperative Funding grant request for \$20,000 for the Ranch Hand Rodeo. Motion carried 3-0.

7.12) WCVA Director Petersen, request to retain the work cellphone and contact number after retirement on January 4, 2026. Request for approval to purchase a cellphone for the incoming WCVA Director.

Director Petersen appeared via remote technology and requested to keep his work cellphone and contact number after retirement due to the fact that he brought the cell number with him when he was first employed by the WCVA and Humboldt County. The incoming director will need a cell phone for work-related use and purchase of the same is requested.

Chair Stone moved to approve Director Petersen's request to retain his current cell phone and contact number and to authorize the purchase of new cell phone for the incoming WCVA Director. Motion carried 3-0.

7.13) WCVA Board Chairman Stone, proposal to cancel the WCVA December 2025 Board meeting and resume normal meeting schedule on January 21, 2026.

Chair Stone moved to approve the cancellation of the WCVA December Board meeting and to resume the normal meeting schedule in January 2026. Motion carried 3-0.

8. DIRECTOR'S REPORT

No report.

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9. COUNSEL REPORT

Board Counsel Maher discussed the proposed revision of the city and county room tax ordinances, stating that the revised ordinance will be presented for consideration by the city and county in December or early next year to become effective July 1, 2026. The revision will adjust the due date for monthly room tax to the 10th or 15th of the following month as was discussed by the Board at the request of Administrator Swensen.

10. BOARD ADMINISTRATOR FINANCIAL REPORTS

No report.

11. OTHER REPORTS

No report.

12. PUBLIC COMMENT

No public comment.

13. ADJOURNMENT

Chair Stone moved to adjourn the meeting at 4:21 pm. Motion carried, 3-0.

Respectfully submitted,

Shanna Dangel
Administrative Clerk

APPROVED: January 28, 2026

VOTE: WINNEMUCCA CONVENTION & VISITORS AUTHORITY BOARD

AYES: Stone, Boyle, Mavity, _____

NAYS: _____

ABSTAIN: Hill _____

ABSENT: _____

APPROVED:

ATTEST:



Brian Stone, Chair



Shanna Dangel, Administrative Clerk