WINNEMUCCA CONVENTION & VISITORS AUTHORITY
Meeting Minutes – Regular Meeting
June 18, 2025
Winnemucca Convention Center
50 West Winnemucca Boulevard
Winnemucca, Nevada 89445

The meeting was held at the date and place described above at the time scheduled on the posted meeting notice and agenda. The attendees in-person and via remote technology and absences were as follows:

Convention and Visitors Authority Board Officials Present:

Brian Stone, in-person	Chair and Hotel Representative
John Arant, in-person	Vice Chair and Business Representative
Terry Boyle, in-person	Motel Representative
Theresa Mavity, in-person	City Representative
Kent Maher, in-person	Board Counsel
Kendall Swensen, in-person	Board Administrator

Convention and Visitors Authority Board Officials Absent:

Ron Cerri	County Representative

Staff Members Present:

Kim Petersen, in-person	WCVA Director
Shanna Dangel, in-person	Administrative Clerk

Staff Members Absent:
None

Others Present:

Jim Billingsley, in-person	HCHS/ALHS Reunion Committee
Chantal Jones, via remote technology	4-H Cooperative Extension Office
Jacy Andersen, via remote technology	WCVA Marketing Coordinator

1. PLEDGE OF ALLEGIANCE, CALL TO ORDER, ROLL, DETERMINATION OF QUORUM

The meeting was called to order at 3:03 pm, the board members in attendance constituted a quorum.

2. PUBLIC COMMENT

No public comment.

3. MEETING NOTICE REPORT

Chair Stone reported that the meeting notice and agenda were posted by staff prior to 9:00 am Friday, June 13, 2025, at the Convention Center East Hall, the Convention Center West Hall (the place of the meeting), online at notice.nv.gov, online at winnemucca.com, and online at humboldtcountynv.gov. No persons have requested mailed notice during the past six months.

No action taken.

4. BUSINESS IMPACT DETERMINATION

After review and consideration of the effect each item could potentially have on a "business," as the term is defined by statute, the board agreed there is no impact.

Theresa Mavity moved to make a finding that no item on the agenda appears to impose a direct and significant economic burden on a business or to directly restrict the formation, operation, or expansion of a business. Motion carried, 4-0.

5. CLAIMS REVIEW

The following claims were submitted in list form to the board members with the meeting notice and agenda; there was the opportunity to review and obtain further information before or at the meeting:

BANK ACCOUNT	CHECK NUMBERS	AMOUNT
Nevada State Bank	28173-28227	$260,201.00

John Arant moved to approve all claims submitted for June 18, 2025. Motion carried, 4-0.

6. CONSENT AGENDA

6.1) Accommodation Tax 9-month refund requests are as follows: Gaylor ($513.45), Harvane ($460.20), and Mullen ($1,082.28).

6.2) WCVA meeting minutes June 18, 2025.

Theresa Mavity moved to approve the consent agenda as submitted. Motion carried, 4-0.

7. GENERAL BUSINESS

7.1) Jim Billingsley-Vince Mendiola, HCHS/ALHS Reunion Committee, 2025 HCHS/ALHS Reunion Committee, Cooperative Funding grant request $3,500.

Jim Billingsley requested a Cooperative Funding grant for the upcoming HCHS/ALHS reunion and noted that an additional four years of graduates were added to the list of persons invited to the reunion this year, thus attendance was expected to be higher than in prior years. The reunion is held every 5 years, and this upcoming reunion includes, for the first time, graduates from Albert Lowry HS.

Terry Boyle moved to approve the Cooperative Funding grant of $3,500 for the 2025 HCHS/ALHS reunion. Motion carried, 4-0.

7.2) Proposal to provide for removal of: (i) 10 feet in height by 190 linear feet of the 5 feet projecting metal awning with 10'x10' single face signs incorporated into awning; (ii) all lights, cameras and speakers from walls; and (iii) all awning truss brackets (approx. 60) from the East Hall.

The revised proposal from YESCO for work to be completed on the East Hall as stated above was reviewed and discussed.

John Arant moved to approve the submitted proposal from YESCO for work to be completed on the East Hall. Motion carried 4-0.

7.3) Proposals to adjust the current fiscal year (FY 2025) budget prior to the end of the fiscal year, including
budget augments and funds transfers.

Board Administrator Swensen stated that there was no augmentation and that $500,000 was removed from capital expenses and added to contract services.

Chair Brian Stone moved to approve adjustments to the FY 2025 budget as presented. Motion carried 4-0.

8. DIRECTOR'S REPORT

No report.

9. COUNSEL REPORT

No report.

10. BOARD ADMINISTRATOR FINANCIAL REPORTS

10.1) Administrator Swensen reported that 2025 room tax collections are approximately $90,000 ahead of the 2024 collections at the same time. The Local Government Investment Pool yielded 4.33% average monthly earnings, and the WCVA Investment Account earnings were down at a 3.44% average return.

No action taken.

11. OTHER REPORTS

No report.

12. PUBLIC COMMENT

No public comment.

13. ADJOURNMENT

John Arant moved to adjourn the meeting at 3:23 pm. Motion carried, 4-0.

Respectfully submitted,

Shanna Dangel
Administrative Clerk

APPROVED: August 20, 2025

VOTE: WINNEMUCCA CONVENTION & VISITORS AUTHORITY BOARD

AYES: Stone, Arant, Boyle, Mavity
NAYS:
ABSTAIN: Cerri
ABSENT:

APPROVED:

Brian Stone, Chair

ATTEST:

Shanna Dangel, Administrative Clerk