Humboldt County Rodeo Board
Agricultural District #3 – Regular Meeting
March 12, 2025

Board Members Present in Person: Kent Maher, Chris Bengoa, and Dale Owen

Board Members Present via Teleconference or Videoconference: Ginny Hawkins. and Fergus Laughridge.

Board Members Absent: Dave Louk, Tom Brown and Becky Hill

Staff Present in Person: Kim Petersen, Charlene Fetterly and Darrel Field

Others Present in Person: Carol Lynn of Humboldt County Emergency Management

Others Present via Teleconference or Videoconference: None

CALL TO ORDER

Kent called the meeting to order at 5:52 pm.

PUBLIC COMMENT

The bulk of public comment was presented before the meeting was called to order.
Carol Lynn of Humboldt County Emergency Management presented a proposed check list for event coordinators to answer, titled Special Event Emergency Management Plan.
She notes that this has been proposed but without designating the agency which would review it or approve it.
Kent summarized the presentation for members who were not yet in attendance.

No action was taken.

MINUTES CORRECTION - APPROVAL

Dale moved to approve the minutes of March 12, 2025 as submitted.

The motion passed unanimously.

EVENTS UPDATES, REPORTS AND SCHEDULING

a. Ranch Hand Rodeo

Kim had hoped to have a report available but will bring the report back at the next meeting.

No action was taken.

b. Labor Day Parade Grand Marshall

Kim recalls that last year the board had voted to honor Danny Thompkins as the Parade Grand Marshall, unfortunately he could not attend. Kim asked the board to extend the invitation for 2025.

Chris moved to honor Danny Thompkins as the 2025 Labor Day Parade Grand Marshall.

The motion passed unanimously.

c. Review, acceptance or rejection of bids to paint Fairgrounds facilities including the grandstand, exhibit hall and more.

Kim presented a summary of bids from Contract Flooring and Interior for \$97,500; from Custom Painting and Decorating for \$66,000 and from Nevada Commercial Coatings for \$57,500.

Kim commented that we have \$50,000 in the current budget for the project but we do have the \$7,500 in our account to pay for the overage.

Kim also notes that damage from a windstorm necessitates replacement of certain panels on the grandstands. We are discussing this with our insurance company. Kim is insisting that replacement panels will be noticeably different from existing panels since current panels are no longer available, and therefore all panels will need to be replaced. He comments that depending on the resolution with the insurance company we will only have to paint most of the panels on the grandstand and may be able to negotiate the painting of the announcer stand.

Kent moved to accept the low bid of \$57,500 from Nevada Commercial Coatings with the understanding that we will use \$7,500 from our fund to pay for the project and that we will be negotiating with the insurance company to replace damaged panels.

The motion passed unanimously.

d. Labor Day Rodeo

The board discussed the Labor Day Rodeo format and prize money added for each event.

The discussion led to Dale’s motion to direct Ben German of Broken Heart Rodeo company to produce a rough stock event at our Labor Day Rodeo including Bull riding with added money of \$6,000 and a buckle, a Bare Back Bronc event with added money of \$3,000 and a buckle, a Saddle Bronc event with added money of \$3,000 and a buckle, plus a wild pony race with a buckle.

The motion passed unanimously.

Darrel asked the board to approve a free concert following the rodeo. The concert would be held at the south east end of the Event Center between the antique tractor display and the carnival. The available country music performer is Caleb Montgomery with High Desert Habit opening the show for $3,400 plus sound and lights.

Kim commented that since we had dismissed a ticketed event at the last meeting this could be a good way to keep rodeo spectators on the grounds.

Fergus suggested presenting the Rodeo awards on the entertainment stage in order to move the crowd from the grandstand to the fair area.

Consensus of the board is to proceed with the plan with the funds paid from the Tri-County Fair account.

WINNEMUCCA EVENTS COMPLEX (WEC)

a. Determination that certain items are no longer required for public use and approval to dispose of surplus public property – Bucking Chutes

Kim asked the board to surplus the bucking chutes recently replaced.

Kent asked if there is a market for them.

Kim replied yes, there should be a market for them.

Kent moved to determine that the recently replaced bucking chutes are no longer of public use and to authorize staff to dispose of them by any means necessary.

The motion passed unanimously.

2024 - 2025 BUDGET REVIEW – MODIFICATION

Kim presented the budget report as of 4-8-25. At approximately 70% of elapsed time, Ag District #3 revenue is at 105.18%, wage and benefit expenses are at 63.79%, service and supply expenses are at 66.01% and capital outlay is at 51.74%.

Event Center revenue is at 183.83%, wage and benefit expenses are at 72.26%, services and supplies are at 55.11% and Capital Outlay is at 94.96%.

Tax revenue is at 50.07% and room tax revenue is at 59.21%.

Kim notes that our Temporary Employees and Service and Supplies expenses are a bit high. But overall our budget is in good shape.

No action was taken.

VOUCHERS – EXPENDITURES APPROVAL

Fergus moved to approve the outstanding vouchers consisting of the following:
$16,319.50 for Ag District #3 through March, 2025.
$7,981.40 for the Event Center through March, 2025

The motion passed unanimously with Kent abstaining on items from Communication Creations since his wife operates the business.

INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS

Kent asked Kim to inform the board of the recent issue with Humboldt County's Building and Grounds Department.

Kim reports that for over 30 years, the Building and Grounds department have helped maintain our facilities, doing work including electrical, plumbing and mowing lawns. This arrangement recently changed with the new supervisor, Adrian, no longer willing to support our facilities.

Kim and Kent met with the county manager but received no improvement in cooperation.

Kim recently contacted Ken Tipton, Jesse Hill and County Manger, Mark Evatz. They all sat for a meeting to hash out the problem, hoping to avoid taking the issue to the commissioner meeting and airing laundry in public.

During the hour and a half meeting Mr. Evatz commented that if we are to make mistakes, we should ere on the side of the history. Understanding that our relationship has evolved over the years, with the construction of the Event Center where the commissioners asked us not to increase our staff.

Kim comments that while we don't pay Building and Grounds department for repairs, we do pay for materials from our service and supplies budget.

Kim and Kent hope to come to an agreement where we will continue to receive support from the building and grounds department who have expertise in plumbing, electrical and other technical skills for which we simply cannot afford to hire new employees.

PUBLIC COMMENT

No public comment was presented at the end of the meeting.

ADJOURNMENT

Chris moved to adjourn the meeting at 7:05 pm. The motion passed unanimously.

Respectfully submitted,

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Darrel Field, Secretary