Humboldt County Rodeo Board
Agricultural District #3 – Regular Meeting
July 9, 2025

Board Members Present in Person: Kent Maher, Chris Bengoa, Dale Owen, Fergus Laughridge, Becky Hill and Katie Nufer

Board Members Present via Teleconference or Videoconference: Dave Louk

Board Members Absent: Ginny Hawkins

Staff Present in Person: Kim Petersen, Charlene Fetterly and Darrel Field

Staff Present Teleconference or Videoconference: None

Others Present in Person: Don Kalskie, Heather Nield and Kenni Brock

Others Present via Teleconference or Videoconference: Chantall Jones

CALL TO ORDER

Kent called the meeting to order at 5:32 pm.

PUBLIC COMMENT

No public comment was presented at the beginning of the meeting.

MINUTES CORRECTION - APPROVAL

Chris moved to approve the minutes of May 14, 2025 as submitted.

The motion passed unanimously.

WINNEMUCCA EVENTS COMPLEX (WEC)

a. Review of proposals and possible approval to install a 4’ wide sidewalk around the perimeter of the WEC restroom/showers; the project was included in the Ag District #3 2024/25 capital projects budget.

   Dale moved to approve the lowest bid from Nate’s Concrete of $7,570.13 to install a 4’ wide sidewalk around the perimeter of the WEC restroom/showers.

   The motion passed unanimously.

b. Request to authorize purchase of parts to replace the tent parts damaged by a windstorm. Funds for the project are included in the Ag District #3 2025/25 budget.

Kim presented the bid from A&L Products, Inc for $12,343.00.

Fergus asked for clarification whether the parts are rented or purchased outright.

Kim replied that we will be purchasing the parts outright.

Fergus moved to authorize purchase of parts to replace the tent parts damaged by a windstorm from A&L Products, Inc for $12,343.00.

The motion passed unanimously.

c. Humboldt Co Extension Coordinator and 4-H Professional introduction and discussion regarding facility usage.

   Heather Nield introduced herself as the new Lander and Humboldt County Extension Coordinator. She comments that the office has been restructured with Brad retiring as of June 30 and Sharon also taking early retirement. She introduced Kenni Brock as the new programs coordinator.

   She notes that she met with staff regarding procedure for requesting facility usage. She reports that her understanding is the usage is requested from WCVA staff, who reply with confirmation, requests for clarification or approval.

   Kim confirmed the procedure and notes that with relatively new staff his involvement is occasionally necessary. He also commented that he is scrutinizing events more closely in order to approve more events where safety is concerned.

   Kim confirmed that future answers will come within one business week and will work for open communication between department heads.

   No action was taken.

EVENTS UPDATES, REPORTS AND SCHEDULING

Kim reports that we just finished a successful 5 year contract with SSIR and will be offering them a continuing contract.

Dale reports that the event had 363 contestants, expressed his appreciation for hard work by staff and notes that he is having trouble gathering volunteers to produce the event.

2024 - 2025 BUDGET REVIEW – MODIFICATION

Kim presented the budget report as of 6-9-25. At approximately 100% of elapsed time, Ag District #3 revenue is at 112.69%, wage and benefit expenses are at 76.46%, service and supply expenses are at 78.85% and capital outlay is at 54.70%.

Event Center revenue is at 252.34%, wage and benefit expenses are at 79.28%, services and supplies are at 77.22% and Capital Outlay is at 94.96%.

Tax revenue is at 58.94% and room tax revenue is at 64.78%.

Kim notes that we will have some more activity on the final report but our budget is in good shape.

No action was taken.

VOUCHERS – EXPENDITURES APPROVAL

Fergus moved to approve the outstanding vouchers consisting of the following:
$26,343.57 for Ag District #3 through May, 2025.
$17,117.38 for the Event Center through May, 2025
$69,011.48 for Ag District #3 through June, 2025.
$46,640.07 for the Event Center through June, 2025

The motion passed unanimously with Kent abstaining on items from Communication Creations since his wife operates the business.

INFORMATION, PROPOSALS AND OR REQUESTS BY BOARD MEMBERS AND STAFF MEMBERS FOR CONSIDERATION AT FUTURE MEETINGS, INCLUDING COMMUNICATIONS AND DEALINGS WITH OTHER BOARDS AND DEPARTMENTS AND PLANNING AND SCHEDULING FUTURE EVENTS

Dale reports that the state board asked to separate out of state animals with Coggins tests from in state animals without Coggins tests.

Becky asked about the bulging sidewalk.

Kim reports that he has noticed it and will work on repairs or replacement.

Becky asked about the dead grass in front of the Event Center.

Kim reports that he believes the new building and grounds staff over fertilized the grass without proper irrigation. He believes the grass will recover.

Fergus asked for a 2025 Ranch Hand Rodeo report.

Kim comments that he will supply the report at the next meeting.

No action was taken.

PUBLIC COMMENT

No public comment was presented at the end of the meeting.

ADJOURNMENT

Chris moved to adjourn the meeting at 6:25 pm. The motion passed unanimously.

Respectfully submitted,

Darrel Field, Secretary